UNIVERSITY OF ALABAMA SYSTEM **BOARD RULE 415 BOARD SUBMITTAL CHECKLIST CRITERIA**

BOARD SUBMITTAL CHECKLIST NO. 2 CAPITAL PROJECT - STAGE II SUBMITTAL /1 (Architect Ranking, Project Scope and Project Budget) 1/8

CAMPUS:	The University of Alabama
CIRITAR OD.	The control only of the board

PROJECT NAME: Student Services Addition & Renovation

MEETING DATE: February 2-3, 2023

~	1.	Board Submittal Checklist No. 2
'	2.	Transmittal Letter to Chancellor from Campus President requesting project be placed on the agendas for the forthcoming Physical Properties Committee and Board of Trustees (or Executive Committee) Meetings
/	3.	Proposed Board Resolution requesting approval of Stage II Submittal (Architect Ranking, Project Scope and Project Budget; authority to proceed with Owner/Architect contract negotiations) by the Board of Trustees
~	4.	Executive Summary – Proposed Capital Project /2
'	5.	Executive Summary – Architect, Engineer, Selection Process (include Interview Outline). /3, /4, /5
V	6.	Campus letter requesting approval of the ranking of firms and authority to Submit to the Physical Properties Committee for approval – signed by Chair of the Physical Properties Committee and UA System Senior Vice Chancellor for Finance and Administration ¹⁶
	7.	Preliminary Business Plan (if applicable) ^{/7}
~	8.	Campus map(s) showing project site

Prepared by: Brittany Kyles
Approved by: Leepend

Reference Tab 3H - Board Rule 415 Instructional Guide

^{/2} Reference Tab 3E - Board Rule 415 Instructional Guide

^{/3} Reference Tab 3K - Board Rule 415 Instructional Guide

Reference Tab 3L - Board Rule 415 Instructional Guide 15

Reference Tab 3M - Board Rule 415 Instructional Guide 16

Reference Tab 3N - Board Rule 415 Instructional Guide 17 Reference Tab 3V – Board Rule 415 Instructional Guide

After Completion of negotiations on Owner/Architect Agreement, provide notification to Chair of Physical Properties Committee and Senior Vice Chancellor for Finance & Administration, Reference Tab 3-O-Board Rule 415, Instructional Guide



December 15, 2022

Chancellor Finis E. St. John IV The University of Alabama System 500 University Boulevard East Tuscaloosa, Alabama 35401

Dear Chancellor St. John:

I am pleased to send to you for approval under Board Rule 415 the attached documents for a Stage II submittal for the Student Services Addition and Renovation project.

The resolution requests authorization to negotiate an Owner Designer Agreement with Chambless King Architects of Birmingham, Alabama, as the principal design firm for the project.

The item has been thoroughly reviewed and has my endorsement. With your concurrence, I ask that it be added to the agenda for The Board of Trustees at their regular meeting on February 2-3, 2023.

Sincerely,

President

Enclosure



THE UNIVERSITY OF ALABAMA

RESOLUTION

AUTHORIZATION TO NEGOTIATE AN OWNER/ARCHITECT AGREEMENT FOR THE STUDENT SERVICES ADDITION & RENOVATION

WHEREAS, on November 4, 2022, in accordance with Board Rule 415, the Board of Trustees of The University of Alabama ("Board") approved a Stage I submittal for the Student Services Addition and Renovation project ("Project") to be located 801 Campus Drive Tuscaloosa, AL; and

WHEREAS, the Project will support the growth in student enrollment and the experiential and service programs that attract and retain students in a collaborative and engaging environment; and

WHEREAS, the Project will provide needed space that serves to enhance an environment of inclusion, access, student success, and service that aligns with the University's core institutional values and demonstrates the importance of diversity and service to the campus and the community at large; and

WHEREAS, the Project will include an approximately 16,003 GSF twostory addition to the Student Services Center, consisting of multipurpose space for events and exhibit halls, as well as an approximately 6,157 GSF renovation of adjacent existing interior space within the Student Services Center and reroofing of the building; and

WHEREAS, the existing Intercultural Diversity Center as well as the Center for Service and Leadership will be relocated from their current spaces in the University of Alabama Student Center to the addition; and

WHEREAS, the Project will also include the construction of an amphitheater that will provide outdoor learning, event, and student activity space and will connect Marrs Springs to Student Services and the Crimson Promenade; and

WHEREAS, to mitigate the effects of continued industry lead time issues and to create as little disruption as possible for existing staff and students in the area, the Project will be separated into four (4) packages: Package A – Elevator Package, Package B - Reroof of Student Services, Package C – Site Preparation, and Package D – Main Addition and Renovation; and

WHEREAS, the Consultant Selection Committee, appointed by the University of Alabama ("University"), has completed Part 1 of the Consultant Selection Process in accordance with Board Rule 415 and negotiations for the Project will be conducted with the top ranked firm following Board approval as follows:

Ranking of Top Firms:

- 1. Chambless King Architects, Birmingham, Alabama
- 2. Davis Architects, Birmingham, Alabama
- 3. KPS Group, Birmingham, Alabama

WHEREAS, the Project location and program have been reviewed and are consistent with the University Campus Master Plan, University Design Standards and the principles contained therein; and

WHEREAS, the Project will be funded from University Central Reserves in the amount of \$22,000,000 and will address deferred maintenance liabilities in the amount of \$2,103,000 (9.6% of Total Project Cost); and

WHEREAS, the preliminary budget for the Project remains as stipulated below:

BUDGET:	CURRENT
Construction Package A-Elevator Package	\$ 325,000
Construction Package B- Reroof of Student Services	\$ 950,000
Construction Package C- Site Preparation	\$ 1,255,968
Construction Package D- Main Addition and Renovation	\$ 13,623,538
Landscaping	\$ 250,000
Furniture, Fixtures, and Equipment	\$ 1,116,132
Security/Access Control	\$ 150,000
Telecommunication/Data	\$ 200,000
Audio Visual	\$ 800,000
Contingency* (10%)	\$ 1,640,451
UA Project Management Fee** (3%)	\$ 541,349
Architect/Engineer Fee*** (~6.27%)	\$ 1,028,562
Other****	\$ 119,000
TOTAL PROJECT COST	\$ 22,000,000

^{*}Contingency is based on 10% of the cost of Construction Packages A – D and Landscaping.

^{**}UA Project Management Fee is based on 3.0% of the cost of Construction Packages A-D, Landscaping, and Contingency.

^{***}Architect/Engineer Fee is based on 5.7% of the cost of Construction Packages A-D and Landscaping plus a 1.1 renovation factor.

^{****} Other fees and expenses include Geotech, Construction Materials Testing, Inspections, Advertising, Printing, and other associated project costs as applicable.

NOW, THEREFORE, BE IT RESOLVED by The Board of Trustees of The University of Alabama that Stuart R. Bell, President; Matthew M. Fajack, Vice President for Finance and Operations and Treasurer; or those officers named in the most recent Board Resolutions granting signature authority for the University be, and each hereby is, authorized to act for and on behalf of the Board to negotiate an owner designer agreement with Chambless King Architects, Birmingham, Alabama, for design services in accordance with Board Rule 415 for this Project.

EXECUTIVE SUMMARY PROPOSED CAPITAL PROJECT BOARD OF TRUSTEES SUBMITTAL

MEETING DATE:	February 2-3, 2023
CAMPUS:	The University of Alabama, Tuscaloosa, Alabama
PROJECT NAME:	Student Services Addition & Renovation
PROJECT NUMBER:	021-23-3120
PROJECT LOCATION:	801 Campus Drive, Tuscaloosa, Alabama
ARCHITECT:	Requesting This Submittal

THIS SUBMITTAL:	PREVIOUS APPROVALS:
☐ Stage I	November 4, 2022
⊠ Stage II	
☐ Campus Master Plan Amendment	
☐ Stage III	
☐ Stage IV	

PROJECT TYPE	SPACE CATEGORIES	PERCENTAGE	GSF
☐ Building Construction	Classroom Facilities	~1%	300
⊠Building Addition	Office Facilities	~6%	1,269
⊠Building Renovation	General Use Facilities	~11%	2,349
□Equipment	Circulation Area	~31%	6,921
	Meeting Collaboration Rooms	~17%	3,743
	Exhibit/Lounge/Archive Area	~6%	1,421
	Renovated Space		
		~28%	6,157
	TOTAL ADDITION & RENOVATION	100%	22,160

BUDGET	F	Preliminary
Construction Package A- Elevator Package	\$	325,000
Construction Package B- Reroof of Student Services	\$	950,000
Construction Package C- Site Preparation	\$	1,255,968
Construction Package D- Main Addition and Renovation	\$	13,623,538
Landscaping	\$	250,000
Furniture, Fixtures and Equipment	\$	1,116,132
Security/Access Control	\$	150,000
Telecommunication/Data	\$	200,000
Audio Visual	\$	800,000
Contingency* (10%)	\$	1,640,451
UA Project Management Fee** (3%)	\$	541,349
Architect/Engineer Fee*** (~6.27%)	\$	1,028,562
Other***	\$	119,000
TOTAL PROJECT COST	\$	22,000,000
Construction Cost per square foot: \$803		

ESTIMATED ANNUAL OPERATING AND MAINTENANCE (O&M) COSTS:

(Utilities, Housekeeping, Maintenance, Insurance, Other)

 $16,003 \text{ gsf } x \sim $7/\text{sf}$

Total Estimated Annual O&M Costs:

\$ 112,021*

FUNDING SOURCE:

University Central Reserves \$ 22,000,000

O&M Costs: University Annual Operating Funds \$ 112,021*

NEW EQUIPMENT REQUIRED

N/A

Total Equipment Costs:

^{*}Contingency is based on 10% of the costs of Construction Packages A - D and Landscaping.

**UA Project Management Fee is based on 3% of the costs of Construction Packages A - D, Landscaping, and Contingency.

^{***}Architect/Engineer Fee is based on 5.7% of the costs of Construction Packages A - D and Landscaping plus a 1.1 renovation factor.

^{****} Other fees and expenses include Geotech, Construction Materials Testing, Inspections, Advertising, Printing, and other associated project costs, as applicable.

^{*}Includes the estimated incremental increase in Annual O&M costs for the addition only. No anticipated O & M impact to the existing facility.

PROJECT SCOPE:

The Project scope is comprised of a 16,003 gross square feet (GSF) two-story addition to the Student Services Center, to be located between Student Services and B.B. Comer Hall (home of Capstone International Center), and approximately 6,157 GSF of renovated space within the Student Services Center. The renovation will support the new addition by addressing the new circulation and connectivity on the ground level and will improve the overall efficiency of the facility by addressing deferred maintenance items such as the replacement of the existing roof.

Around 11,000 square feet of the addition will be allocated to the Intercultural Diversity Center. It will provide opportunities for cultural exchanges and student inclusion on campus, while also providing adequate space to display permanent and traveling exhibits

The remainder of the addition will house the Center for Service and Leadership, currently located in the UA Student Center. This relocation will provide increased space which will be used to expand student engagement and cultivate additional community partnerships and programs.

The Project will also consist of a new amphitheater near Marrs Springs Pond, providing an outdoor area for learning, events, and student activities. These spaces will bring cohesion to this central area of campus directly off the Crimson Promenade and across from the main entrance to the Student Center, further increasing student engagement.

Finally, the Addition will include appropriate architectural and site considerations to ensure that it complements the Crimson Promenade, enhances pedestrian connectivity and forms an appropriate composition with both Student Services and the main promenade entrance to the University of Alabama Student Center.

PROJECT STATUS		
SCHEMATIC DESIGN:	Date Initiated	February 2023
	% Complete	0%
	Date Completed	April2023
PRELIMINARY DESIGN:	Date Initiated	May 2023
	% Complete	0%
	Date Completed	July 2023
CONSTRUCTION DOCUMENTS:	Date Initiated	August 2023
	% Complete	0%
	Date Completed	September 2023
SCHEDULED BID DATE: Package D – Main Addition & Reno		September 2023

^{*}N/A on Stage I Projects

RELATIONSHIP AND ENHANCEMENT OF CAMPUS PROGRAMS

The new amphitheater that is part of this Project will provide outdoor event opportunities to enhance the student experience and cultural engagement and to provide an inviting area for general outdoor seating and gathering.

Intercultural Diversity Center

The Intercultural Diversity Center will provide an environment of inclusion that aligns with a campus life that embodies collaboration, collegiality, respect and a culture of inclusivity. Inclusive excellence is the Intercultural Diversity Center's guiding principle for access, student success, and high-quality learning designed to help colleges and universities integrate diversity, equity and educational quality efforts into their missions and institutional operations. This Center will undergird Goal #3 of the UA Strategic Plan: enrich our learning and work environment by providing an accepting, inclusive community that attracts and supports diverse faculty, staff, and student body.

Center for Service and Leadership

This Project will allow the Center for Service and Leadership to expand their engagement with students, cultivate additional partnerships and programs like BamaThon, and continue to expand their footprint in impacting student retention and UA's institutional goals. Additionally, signature programs such as Al's Pals are cultivated through the center and provide a space for UA students to serve as mentors in the local community. The elevation of our UA students and their experience in this office to a more visible and central space can provide huge dividends immediately, which will produce economic impact effects within our community and beyond.



December 12, 2022

Dr. Dana S. Keith Senior Vice Chancellor for Finance and Administration Sid McDonald Hall 500 University Boulevard, East Tuscaloosa, AL 35401

Trustee Karen Brooks Chair, Physical Properties Committee 2555 14th Street, East Tuscaloosa, AL 35404

RE: Consultant Selection Process – Part 1
Student Services Addition & Renovation
UA Project #: 021-22-3120

Dear Dr. Keith and Trustee Brooks,

Pursuant to Board Rule 415, on November 4, 2022, The Board of Trustees of The University of Alabama ("Board") approved the Stage I submittal for the Student Services Addition & Renovation Project ("Project") to be located at 801 Campus Drive, Tuscaloosa, AL, at a preliminary total Project budget of \$22,000,000.

Pursuant to Board Rule 415, notifications for the Project, including a brief description of the Project location and preliminary budget were advertised, issued by email to Alabama-based firms and others in the consultant database and posted on the University of Alabama ("University") campus web page. Firms desiring to be considered were requested to provide brochures to the University outlining their qualifications, relevant experience, and proposed team members by October 17, 2022.

A Consultant Selection Committee, appointed by the University in accordance with the provisions of Board Rule 415, reviewed the submitted brochures and on October 31, 2022, interviewed the following architectural firms:

- Charles Williams & Associates, Birmingham, Alabama
- Chambless King Architects, Birmingham, Alabama
- KPS Group, Birmingham, Alabama
- Davis Architects, Birmingham, Alabama

The Consultant Selection Committee then determined the following ranking for the firms deemed most qualified for the Project:

Student Services Addition & Renovation December 12, 2022 Page 2

- · Chambless King Architects, Birmingham, Alabama
- · Davis Architects, Birmingham, Alabama
- KPS Group, Birmingham, Alabama

The primary selection criteria used in the ranking of the firms included the following:

- The firm represented experience and primary with designing outdoor areas for learning, events and student activities.
- The firm presented a favorable listing of qualified principals, staff, and associated engineers for the Project along with a commitment to meet the University's schedule for completion of design and construction of the Project.
- 3. The firm is familiar with the University design principles, facility standards and the regulatory requirements for the design of the project.
- The firm is committed to using Alabama-based consultant engineers and architects for the Project.

Approval is hereby requested for:

1. The ranking of the consultant firms listed hereinbefore.

2. Approval to submit this ranking to the Physical Properties Committee for consideration.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

Vice President for Finance and Operations

and Treasurer

MMF/lrc

Attachment

pc/atchmt:

Michael Rodgers

Tim Leopard Brittany Kyles Vince Dooley Student Services Addition & Renovation December 12, 2022 Page 3

The above listing of firms ranked as the most qualified for the Project are hereby approved and by forwarding this executed document to the Chancellor's office, the rankings are approved for inclusion in the Board materials to the February 2-3, 2023, Physical Properties Committee.

-DocuSigned by:

Dana 5 Keith

Dr. Dana S. Keith: Recommend for Approval

Senior Vice Chancellor for Finance and Administration

DocuSigned by:

karen P. Brooks

1 rustee Karen Brooks: Approval Recommended

Chair of the Physical Properties Committee

Part 1

EXECUTIVE SUMMARY

CONSULTANT SELECTION PROCESS

BOARD OF TRUSTEES SUBMITTAL

		Meeting Date:	February 2 -	- 3, 2023			
Campus: The University of Alabama, Tuscaloosa, Alabama							
Project N	Project Name: Student Services Addition & Renovation				1		
Project Lo	ocation:	801 Campus Driv	ve, Tuscaloosa,	Alabama			
Prepared	By:	Vince Dooley/ Bri	ttany Kyles	Date:	D	ecembe	er 12, 2022
Project 7	Гуре			Range of Co	nstrı	ıction (Costs
	Building Renov	rations	\$	900,000	to	\$	1,500,000
\boxtimes	Building Additi	ion	\$	13,000,000	to	\$	14,000,000
	New Construc	tion	\$		to	\$	
	Campus Infra	structure	\$		to	\$	
	Equipment		\$		to	\$	
	Other		\$		to	\$	
Puilding	Trma Croup	Y			Danie		CD - 1 - 4
Dunumg	Type – Group				Perc	entage	of Project
		lding Without Speci			_		%
		tures/Repetitive Gar	ages		_		<u></u> %
	Simple Loft Ty	pe Structure			_		<u>%</u>
		Jtility Type Building	zs.				%
	Other						%
Building	Type – Group	II		-	Perc	entage	of Project
	. 7					·	2 5 -
	Apartments ar	nd Dormitories					%
	Exhibit Halls				-		— %
	Manufacture/I	Industrial Facilities			-		— %
	Office Building	g (Without Tenant l	Improvements)		-		— %
	Printing ts				_		— %

	Service Garage/Facility	%
	Other (Storm Shelter and Multi-Purpose Event)	— %
Building	g Type – Group III Percentage	of Project
\boxtimes	College Classroom Facilities 2	5 %
	Convention Facilities	— %
	Extended Care Facilities	%
	Gymnasiums	— %
	Hospitals	— %
	Institutional Dining Halls	— %
	Laboratories	%
	Libraries	— %
	Medical Schools	— %
	Medical Office Facilities and Clinics	— %
	Mental Institutions	%
\boxtimes	Office Buildings (with tenant improvements)	5 %
	Parks	— %
	Playground and Recreational Facilities	%
	Public Health Centers	— %
	Research Facilities	%
	Stadiums	%
	Central Utilities Plants	%
	Water Supply and Distribution Plants	%
	Sewage Treatment and Underground Systems	<u>%</u>
	Electrical Substations and Primary and Secondary Distribution Systems, Roads, Bridges and Major Site Improvements when performed as Independent projects	
Building	g Type – Group IV Percentage	of Project
	Aquariums	%
	Auditoriums	— %
	Art Galleries	— %
	College Buildings with special features	— %
	Communications Buildings	— %
	Special Schools	— %
	Theaters and similar facilities	— %

Other	%	
Building Typé – Group V	Percentage of Proje	ect
Residences and Specialized Decorative Buildings	%	
Other	%	
Repetitive Design or Duplication of Facilities		
Does the Building Program/Requirements support repetitive design or duplication of Facilities justifying an adjustment in A/E Design Fees?	Yes	No No
Building Program Development		
Will the A/E Agreement require the Development of a Comprehensive		
Building/Design Program in lieu of one provided by Owner requiring an adjustment in A/E Fees?		No No
Construction Consultant Services		
Will the University be utilizing a Construction Consultant who will perform some of the services normally provided by the Architect requiring an		No No
adjustment of A/E Fees?		
Multiple Prime Trade Contracts		
Will the project be competitively bid and constructed using Multiple Trade Contracts requiring additional services from the A/E?	Yes	☐ No
Design Build Services		
Will the University be using a Design/Build process, which will result in a		
reduction in contracted design services and a corresponding adjustment in		No No
A/E Fees?		
Architect/Engineer Project Notifications		
Advertised through State Building Commission		
Local/State Trade Journals		
Posted on Campus Web Pages		
Direct Contact with A/E Companies/Firms		
Other: Newspaper and email distribution list		

Appointed Consultant Selection Committee (CSC): (Name and Title)

- 1. Jason Bigelow, University Architect
- 2. Vince Dooley, Architectural Design Coordinator
- 3. Brittany Kyles, Project Manager
- 4. Susanna Johnson, Director of Furnishings and Design
- 5. Dr. Christine Taylor, Vice President, Associate Provost Diversity, Equity and Inclusion
- 6. Dr. Luoheng Han, Senior Associate Provost for Academic Affairs
- 7. Dr. Steven Hood, Interim Vice President of Student Life

Qualified Firms/Companies Submitted:

- 1. Charles Williams & Associates, Birmingham, Alabama
- 2. Chambless King Architects, Birmingham, Alabama
- 3. KPS Group, Birmingham, Alabama
- 4. Davis Architects, Birmingham, Alabama
- 5. Payne Design Group Architects, Montgomery, Alabama
- 6. Seay, Seay & Litchfield, Montgomery, Alabama

Ranking of Most Qualified Firms to be submitted to the Physical Properties Committee

- 1. Chambless King Architects, Birmingham, Alabama
- 2. Davis Architects, Birmingham, Alabama
- 3. KPS Group, Birmingham, Alabama

Reviewed and approved by:

Viv. 40 Dada

VINCE VOOLLY

Chairman of Consultant Selection Committee

Vice President for Finance and Operations and Treasurer



Student Services Addition and Renovation

UA Project No. 021-22-2990 Date: October 31, 2022

1. <u>Welcome/Introduction</u> (time allotted = 5 minutes)

- a. Design Team
 - i. Brief introduction of your firm/team.
 - ii. Proposed consultants (engineers and specialty consultants are not required to be present at interviews).

2. <u>Design Opportunities/Feedback</u> - 20 points max (time allotted = 25 minutes)

- Elaborate on your firm's experience with providing additions to existing facilities that result in a cohesive and seamless exterior solution. (Provide examples if applicable)
 - i. Include any renovations that involved adding additional floors.
 - ii. Indicate any renovation that connected to existing buildings or structures.
- b. Please review the project description and programming information and provide design feedback and ideas that you feel could enhance this project.
- c. Discuss your experience or current trends designing engaging spaces for collaboration, intimate groupings, lounging, scholarly activities etc.

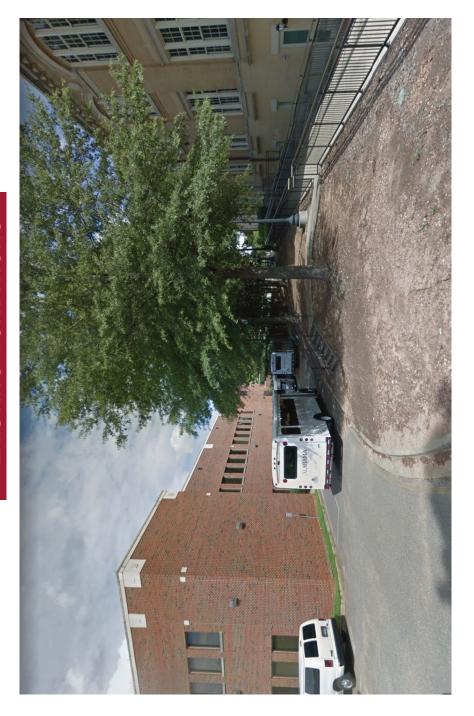
3. Roles & Execution – 5 points max (time allotted = 5 minutes)

- a. Design and construction roles
 - i. Explain your firm's day to day roles and responsibilities for the project.
- b. Provide a proposed Design & Construction schedule.
 - i. Anticipated Bid date of July 2023.
- c. Explain your methodology estimating a project of this nature.

4. Questions & Answers (time allotted = 15 minutes)

STUDENT SERVICES ADDITION & RENOVATION

SOUTH ELEVATION AREA OF ADDITION EXISTING CONDITIONS



STUDENT SERVICES ADDITION & RENOVATION

LOCATION MAP

