

**REQUEST FOR**  
**ARCHITECTURAL / ENGINEERING**  
**SERVICES**

October 6, 2021

For  
**Tom Barnes Education Center – Renovation  
and Addition for Literacy Center**

UA Project No. 426-21-2631

Issued by

Construction Administration  
The University of Alabama

Note:

This submittal will be deemed a public record and open to public inspection; therefore, this submittal should not include anything that needs to be maintained in confidence. If there is material which the proposer deems confidential, the proposer should indicate which material is deemed confidential, and that the material will be released to UA only upon a promise of confidentiality. This will allow UA to protect it against an open records request.

# Tom Barnes Education Center – Renovation and Addition for Literacy Center

UA Project No. 426-21-2631

Please address all submittals and clarification questions to:

**Mr. Vincent Dooley, Architectural Design Coordinator**  
**Construction Administration**  
**The University of Alabama**  
**413 Cahaba Circle**  
**Tuscaloosa, Alabama 35404**  
**Voice 205-348-8584**  
**Email: [vdooley@ua.edu](mailto:vdooley@ua.edu)**

## **PROJECT SCHEDULE**

October 6, 2021	Advertisement in Newspaper and Post RFQ
October 13, 2021	Response deadline for A/E Firms
October 14-18, 2021	UA Selection Committee Evaluation I
October 19, 2021	Notification to the top ranked A/E firms
November 3, 2021	UA oral interviews (top ranked A/E firms)
November 5, 2021	A/E rankings and Recommendation to BOT
<b>February 2022</b>	<b>A/E approval by UA Board of Trustees</b>

## **PROJECT DESCRIPTION**

The Tom Barnes Education Center – Renovation and Addition for Literacy Center Project (“Project”), located at 260 Kilgore Lane, will address space needs for the for the College of Education and related renovation work as necessary to support the Belser-Parton Literacy Center and the work of the Fayard Endowed Chair in Literacy Education.

The proposed Project will renovate the existing 2,465 square foot (sf) gymnasium into classroom space. The new classrooms will seat approximately 25 people each when used separately. An operable partition dividing the classrooms will allow for simultaneous use for approximately 50 people when opened. The classrooms will be fitted with new audio-visual technology as well as mobile furniture to facilitate individual or group work.

The Project will also include a 1,570-sf addition at the northwest side of the building that includes six faculty offices and a work room. The addition has been intentionally designed with respect to maintaining appropriate setbacks from the nearby Peter Bryce Boulevard, and existing site utilities. The location of the offices will have direct adjacency and connectivity to the renovated classrooms.

The exterior materials of the addition will be carefully and intentionally selected to blend with the existing building. There is sufficient heating and cooling capacity in the current system, therefore no change of major building infrastructure will be required.

Initial programming for this project has been performed. The estimated construction cost is approximately \$1,200,000.00.

## **PROJECT GOALS**

All construction bid packages will be competitively bid in compliance with the State of Alabama Public Works Law (Code of Alabama, Title 39).

### **APPLICATION REQUIREMENTS:**

The University is seeking Architectural & Engineering firms/teams with industry leading expertise in higher educational facility design. The Architect/Engineer (A/E) firm will be responsible for providing architectural and engineering designs to satisfy the UA design standards and guidelines, the Alabama Division of Construction Management standards, and the State Building Code, as well as any other applicable codes for this type of project. **Please upload/submit one (1) electronic copy using the link below by 5:00 pm local time on Wednesday, September 15, 2021.**

[Link to upload submissions:](#)

<https://alabama.app.box.com/f/40ec79b90cf249a2a03cd84e0e7b651e>

File name: (firm's name) Barnes Center Reno-Addition UARFQ.pdf

Electronic submittals shall be generated in a presentation format (preferably Adobe PDF) including a cover/title page with your firm's name, project name and number and primary contact information. Faxed or late submittals will not be accepted.

### **SUBMISSION REQUIREMENTS:**

Respondents shall carefully read the information contained in the following criteria and respond in their submission proposals.

#### **ONE: RESPONDENT'S STATEMENT OF QUALIFICATIONS** (Maximum 6 points)

- A. Describe your firm's experience working with other universities and state agencies.
- B. Describe your firm's experience working with The University of Alabama.
  - a. The UA desires to have input in the procurement of consultants once the top ranked firm is selected.
- C. The UA encourages the use of certified minority-owned businesses and certified women-owned businesses in its construction program. Describe your firm's approach in soliciting certified minority-owned or women-owned firms and consultants.

#### **TWO: RESPONDENT'S PERFORMANCE ON PAST REPRESENTATIVE PROJECTS** (Maximum 12 points)

- A. Identify and describe the proposed team's past experience providing A/E services that are **identical or similar** to this project within the last ten (10) years. List the projects in order of priority, with the most relevant project listed first.
- B. Provide references (for each project listed above, identify the following):
  - The Owner's name and their representative who served as the day-to-day liaison during the design and construction phases of the project, including current contact information.

The Owner may contact these references during this qualification process.

- C. Has your firm/organization within the past seven (7) years ever been terminated from a design project? If yes, please give pertinent details.

**THREE: LITIGATION AND CLAIMS** (Maximum 6 points)

- A. Does your firm/organization or any of its officers currently have any judgments, claims, arbitration, or mediation proceedings pending or outstanding? If yes, please give pertinent details and outcome(s).
- B. Has your firm/organization within the past seven (7) years filed any lawsuits or requested arbitration or mediation proceedings in regard to any of your construction projects? If yes, please give pertinent details and outcome(s).

**FOUR: RESPONDENT'S ABILITY TO MEET INSURANCE REQUIREMENTS**  
(Maximum 4 points)

- A. Does your firm/organization have the ability to meet all the UA insurance requirements? (See attached)
- B. What is your process for managing any claims of the contractors during the project?

**FIVE: PROJECT SPECIFIC CRITERIA** (Maximum 12 points)

- A. What is your design approach or methodology and standard of care with renovation projects?
- B. Describe how you manage renovation/addition projects with respect to maintaining project budget and schedule.
- C. Generally, describe your firm's/team's experience and approach to programming and designing interior spaces that provide functional flexibility, including any emerging trends on how this may be achieved.

**SELECTION PROCESS:**

Upon receipt, submittals will be evaluated by the Selection Committee. The Selection Committee will rank the A/E firms accordingly to participate in oral Interviews (usually top three). A project program (if applicable or complete) will be sent to all top ranked A/E's to assist with their oral interviews. Following oral interview evaluations, the top ranked A/E firms will be recommended to the Board of Trustees for approval. A contract will be negotiated with the top-ranked A/E firm as approved by the Board of Trustees. If a contract can be negotiated, then that firm will be selected. If a contract cannot be negotiated, then negotiations with the next highest ranked A/E firm will commence until an agreement satisfactory to UA is reached. Preference shall be granted to an Alabama-based firm when qualities are comparable. This project is subject to approval by the Board of Trustees of the University of Alabama.

Note:

Upon entering into an Agreement, the selected firm will be required to submit a Vendor Disclosure Statement. Samples of these documents are attached for your review.

ATTACHMENTS

- A. Insurance Requirements
- B. Vendor Disclosure Statement