

# REQUEST FOR ARCHITECTURAL/ENGINEERING SERVICES

February 16, 2020

for

## **Addition for Magnetic Resonance Imaging**

UA Project No. 018-20-2309

Issued by

Construction Administration  
The University of Alabama

### Note:

This submittal will be deemed a public record and open to public inspection; therefore, this submittal should not include anything that needs to be maintained in confidence. If there is material which the proposer deems confidential, the proposer should indicate which material is deemed confidential, and that the material will be released to The University of Alabama only upon a promise of confidentiality. This will allow The University of Alabama to protect it against an open records request.

## **Addition for Magnetic Resonance Imaging**

UA Project No. 018-20-2309

**Please address all submittals and clarification questions to:**

**Mr. Vincent Dooley, Architectural Design Coordinator**

**Construction Administration**

**The University of Alabama**

**1205 14<sup>th</sup> Street**

**Tuscaloosa, Alabama 35401**

**Box 870186**

**Tuscaloosa, Alabama 35487-0294**

**Voice 205-348-8584 Fax 205-348-9105**

**Email: [vdooley@fa.ua.edu](mailto:vdooley@fa.ua.edu)**

### **PROJECT SCHEDULE**

February 16, 2020	Advertisement in Newspaper
February 24, 2020	Response deadline for A/E Firms
February 24-26, 2020	UA Selection Committee Evaluation 1
February 26, 2020	Notification to the top ranked A/E firms
March 11, 2020	UA oral interviews (top ranked A/E firms)
March 11, 2020	A/E rankings and Recommendation to BOT
<b>April 2019</b>	<b>A/E approval by UA Board of Trustees</b>

## PROJECT DESCRIPTION

The University Medical Center – Addition for Magnetic Resonance Imaging project (“Project”) will consist of an addition of 6,300 square feet (sf) to accommodate a Magnetic Resonance Imaging (MRI) machine suite at the University Medical Center located at 850 Peter Bryce Boulevard. The addition would include one MRI room, shell space for a future MRI and necessary support, reception, restrooms and office space.

In addition to medical diagnostic applications in support of the Sports Medicine Clinic operations, the capability to study the intact human body, particularly the brain, with MRI is an essential element of propelling The University of Alabama (“University”) to becoming a top-ranked research university. Every top research university has a dedicated research ready MRI system (“System”). Having such a System will positively affect faculty research, faculty and graduate student recruitment and retention, as well as enhance undergraduate training. The high-field MRI system will impact the following programs: Sports Medicine, Psychology, Educational Neuroscience, Engineering, and Undergraduate Research, while also assisting in maintaining the Carnegie Doctorial Granting classification.

The proposed Project, tentatively planned to be located below and due west of the northwest corner of the Student Health Addition, will be a one-story concrete frame set into the hillside to accommodate the MRI and related support services. The exterior of the addition will be brick veneer with cast stone to precisely match and align with the existing Student Health building. The facility will be designed to accommodate a future second-floor addition that would align with the existing gabled end of Student Health to provide a seamless transition to the buildings.

The potential for a future addition will be accommodated by coordinating and allocating space for future vertical circulation needs. Programming for this project will be expected from the selected firm. The estimated construction cost is approximately \$3,700,000.00.

## PROJECT GOALS

All construction bid packages will be competitively bid in compliance with the State of Alabama Public Works Law (Code of Alabama, Title 39).

### **APPLICATION REQUIREMENTS:**

The University is seeking Architectural & Engineering firms/teams with interior renovation expertise pertaining to medical and academic facilities. The team firm will be responsible for providing architectural and engineering designs that satisfy the University design standards and guidelines, the Alabama Building Commission standards and the State Building Code, as well as any other applicable codes for this type of project. Please provide **one (1) hard copy and six (6) flash drives** of the responses by **5:00 pm local time on Monday, February 24, 2020**. Electronic submittals shall be generated in a presentation format (preferably Adobe PDF) including a cover/title page with your firm’s name, project name and number and primary contact information. Each flash drive should be labeled with your company name or logo. All submittals can be hand delivered or registered postal. Faxed or late submittals will not be accepted.

**SUBMISSION REQUIREMENTS:**

Respondents shall carefully read the information contained in the following criteria and respond in their application.

**ONE: RESPONDENT'S STATEMENT OF QUALIFICATIONS** (Score 1 – 5)

- A. Describe your firm's experience working with other universities and state agencies.
- B. Describe your firm's experience working with The University of Alabama ("University").
  - The University desires to have input in the procurement of consultants once the top ranked firm is selected.
- C. The University encourages the use of certified minority-owned businesses and certified women-owned businesses in its construction program. Describe your firm's approach in soliciting certified minority-owned or women-owned firms and consultants.

**TWO: RESPONDENT'S PERFORMANCE ON PAST REPRESENTATIVE PROJECTS** (Score 1 – 10)

- A. Identify and describe the proposed team's past experience providing services that are **identical or similar** to this project within the last ten (15) years. List the projects in order of priority, with the most relevant project listed first.
- B. Provide references (for each project listed above, identify the following):
  - The Owner's name and their representative who served as the day-to-day liaison during the design and construction phases of the project, including current contact information.  
*The Owner may contact these references during this qualification process.*
- C. Has your firm/organization within the past seven (7) years ever been terminated from a design project? If yes, please give pertinent details.

**THREE: LITIGATION AND CLAIMS** (Score 1 – 5)

- A. Does your firm/organization or any of its officers currently have any judgments, claims, and arbitration or mediation proceedings pending or outstanding? If yes, please give pertinent details and outcome(s).
- B. Has your firm/organization within the past seven (7) years filed any lawsuits or requested arbitration or mediation proceedings in regard to any of your construction projects? If yes, please give pertinent details and outcome(s).

**FOUR: RESPONDENT'S ABILITY TO MEET INSURANCE REQUIREMENTS** (Score 1 – 5)

- A. Does your firm/organization have the ability to meet all of the University's insurance requirements? (see attached)
- B. What is your process for managing any claims of the contractors during the project?

**FIVE: PROJECT SPECIFIC CRITERIA** (Score 1 – 10)

- A. Describe and provide examples of your firm's sensitivity to the massing, architectural design and detailing of a new building within the surrounding context.

- B. Describe and provide examples of your firm's ability to provide seamless additions to existing structures creating a harmonious blend.
- C. Provide examples of any experience where you have modified an existing structure to add an additional floor(s) to a facility.

**SELECTION PROCESS:**

Upon receipt, submittals will be evaluated by the Selection Committee. The Selection Committee will rank the A/E firms accordingly to participate in oral Interviews (usually top three). A project program (if applicable or complete) will be sent to all top ranked A/E's to assist with their oral interviews. Following oral interview evaluations, the top ranked A/E firms will be recommended to the Board of Trustees for approval. A contract will be negotiated with the top-ranked A/E firm as approved by the Board of Trustees. If a contract can be negotiated, then that firm will be selected. If a contract cannot be negotiated, then negotiations with the next highest ranked A/E firm will commence until an agreement satisfactory to the University is reached. Preference shall be granted to an Alabama-based firm when qualities are comparable.

**Notes:**

- 1. Upon entering into an Agreement, the selected firm will be required to submit a Vendor Disclosure Statement. Samples of these documents are attached for your review.
- 2. Project schedule is subject to change.

**ATTACHMENTS**

- A. Insurance Requirements
- B. Vendor Disclosure Statement