

**University of Alabama System
Board Rule 415 (2/2005)
Board Submittal Checklist Criteria**

*** Board Submittal Checklist No. 3
Capital Project – Stage III Submittal /1
(Architectural Design)**

Campus: The University of Alabama
Project Name: University Boulevard Improvements
Meeting Date: February 4-5, 2010

- * ☒ 1. Completed Board Submittal Checklist No.3
- ☒ 2. Transmittal Letter to Chancellor from Campus President requesting the project be placed on the agendas for the forthcoming Physical Properties Committee and Board of Trustees (or Executive Committee) meetings
- ☒ 3. Proposed Resolution requesting approval of the Project Design by the Board of Trustees (Architectural Design and authority to proceed with final construction documents)
- ☒ 4. Campus correspondence/photographs providing supplemental project information
- ☒ 5. Executive Summary of Proposed Capital Project /2
- ☒ 6. Project Summary (Brief description of project and materials of construction)
- ☒ 7. Project Planning Report /2
- ☒ 8. Architectural rendering of project (Final design prior to the initiation of construction documents on the project)
- ☒ 9. Campus map(s) showing location of project site

PROJECT IS BEING SUBMITTED AS A STAGE II AND STAGE III-
ADDITIONAL DOCUMENT INCLUDED:

- ☒ 10. Approval Memorandum for Waiver of Consultant Selection Process

* Request for Waiver of Consultant Selection Process

Prepared by: Shemaria Murphy

Approved by: Tim Leopand

/1 Reference Tab 3H - Board Rule 415 Instructional Guide

/2 Reference Tab 3E - Board Rule 415 Instructional Guide

- * Basic documents required for this Board Submittal Package. Include other supporting materials, correspondence, etc., as may be required to fully describe or illustrate project being submitted for approval to Physical Properties Committee and Board of Trustees.

January 13, 2010



Chancellor Malcolm Portera
The University of Alabama System
401 Queen City Avenue
Tuscaloosa, Alabama 35401

Dear Chancellor Portera:

I hereby submit for consideration by the Board of Trustees at its February 4, 2010, meeting the following resolution:

- Board Item – Action: Stage II and Stage III
University Boulevard Improvements

Please contact us if you have questions or need additional information.

Sincerely,

Robert E. Witt
President

REW/dj

Enclosure



RESOLUTION

UNIVERSITY BOULEVARD IMPROVEMENTS

WHEREAS, the University Boulevard Improvements project (the "Project") at The University of Alabama was approved for a 2008 Transportation Enhancement Grant through the Alabama Department of Transportation ("ALDOT"), under Provision No. 1, Facilities for Pedestrian and Bicycles, and Provision No. 5, Landscaping and Other Scenic Beautification, at The University of Alabama campus and State Highway 215; and

WHEREAS, on November 5, 2009, The Board of Trustees of The University of Alabama approved the Stage I submittal for the Project at a projected cost of \$1,583,684; and

WHEREAS, due to the firm's prior design services on the Project and their extensive knowledge of the Project, the University is requesting a waiver of the Consultant Selection Process for this Project and requesting approval to proceed with design using McGiffert and Associates, LLC, of Tuscaloosa, Alabama, for design engineer services accepting the base fee of 7.1% of the total construction cost in accordance with the Alabama Building Commission Fee Schedule; and

WHEREAS, responsible officials at The University of Alabama have received the renderings for the Stage III submittal and are recommending approval of said design; and

WHEREAS, the Project location and program have been reviewed and are consistent with the University Campus Master Plan and the principles contained therein; and

WHEREAS, the Project will be funded from an ALDOT Transportation Enhancement Grant in the amount of \$1,087,440 and UA Plant funds in the amount of \$496,244; and

WHEREAS, the preliminary budget for the Project remains as stipulated:

BUDGET:		PRELIMINARY
Construction- ALDOT Grant	\$	1,087,440
Construction – UA Matching	\$	271,860
Contingency (5%)	\$	67,965
Architect/Engineer Fee (7.1%)	\$	96,510
UA Project Management Fee (1.5%)	\$	21,409
Other Expenses (survey, testing)	\$	35,000
Other Fees (advertising and postage)	\$	3,500
TOTAL PROJECT COST	\$	1,583,684

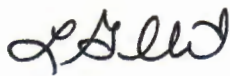
NOW, THEREFORE, BE IT RESOLVED by The Board of Trustees of The University of Alabama that:

1. Robert E. Witt, President, and Lynda Gilbert, Vice President for Financial Affairs and Treasurer, or those officers named in the most recent Board Resolution granting signature authority for The University of Alabama be, and each hereby is, authorized to act for and in the name of The Board of Trustees of The University of Alabama in executing a design agreement for design services with McGiffert and Associates, LLC, in accordance with Board Rule 415 for the Project.
2. The Stage III submittal is approved based on the renderings presented for review.

December 23, 2009

THE UNIVERSITY OF
ALABAMA
FINANCIAL AFFAIRS

MEMORANDUM

TO: Robert E. Witt
FROM: Lynda Gilbert 
RE: Board Item- Action: Stage II and Stage III
University Boulevard Improvements

On November 5, 2009, The Board of Trustees of the University of Alabama approved the Stage I submittal for the University Boulevard Improvements project ("Project") at an estimated cost of \$1,583,684. The proposed Project will enhance the security and the aesthetics of University Boulevard, improve the safety of pedestrian and vehicular traffic, and assist in organizing turning movements in the area. This project will be funded from an ALDOT grant in the amount of \$1,087,440 and University funds in the amount of \$496,244.

This proposed Project will consist of adding pedestrian lighting along the existing sidewalk from the south side of University Boulevard, installing seven landscape traffic islands, planting shade and ornamental trees along both sides of the section of the State Highway, and providing site furniture along the north side of the highway for bikers and pedestrians. Furthermore, the current 10 foot wide mixed-use bicycle and pedestrian trail will be extended, and crosswalks and signals at the intersection of Fifth Avenue and University Boulevard will be installed.

The Project originally did not include landscape islands and was under the threshold of Board approval at a projected cost of \$615,909 with McGiffert and Associates, LLC as the design engineer for the Project. However, upon an approved revised budget and additional funding from ALDOT, the Project is within the threshold requiring Board approval. McGiffert is currently 60% complete with the design of the Project. Therefore, pursuant to Board Rule 415, based on the firm's extensive knowledge and familiarity of the Project, the University is requesting approval for the waiver of the Consultant Selection Process for the Project and approval to continue the design using McGiffert and Associates, LLC of Tuscaloosa, Alabama for the design services on the Project. The University also desires to accept the base fee of 7.1% of the total construction cost in accordance with the Alabama Building Commission Fee Schedule.



In addition, upon completion of programming, the University received the renderings and requests the Board of Trustees approval of the Stage III submittal in accordance with Board Rule 415 based on the renderings presented for review.

This project is in compliance with the guiding principles of the University Campus Master Plan. I have attached an Executive Summary, Project Summary, Letter of Approval of Waiver from the Vice Chancellor for Financial Affairs and Chairman of the Physical Properties Committee, Location Map, Site Map, Project Planning Report, Renderings, and Resolution for your review.

Subject to your approval, I recommend this item be forwarded to the Chancellor for inclusion as an Action Item on the agenda of the Physical Properties Committee at the Board of Trustees meeting scheduled for February 4-5, 2010.

LG/sm
Attachments

CC w/atchmnts: **Michael Rodgers**
Mike Lanier
Tim Leopard
Dan Wolfe
Sommer Harris

**EXECUTIVE SUMMARY
PROPOSED CAPITAL PROJECT**

BOARD OF TRUSTEES SUBMITTAL

Meeting Date: February 4-5, 2010

CAMPUS: The University of Alabama, Tuscaloosa, Alabama

PROJECT NAME: University Boulevard Improvements

PROJECT LOCATION: University Boulevard between Hackberry Lane and Bryant Drive

ARCHITECT: Being Presented

THIS SUBMITTAL:

- ☐ Stage I
- ☒ Stage II- Waiver
- ☒ Stage III
- ☐ Stage IV

PREVIOUS APPROVALS:

PROJECT TYPE	SPACE CATEGORIES	PERCENTAGE	GSF
<input type="checkbox"/> Building Renovations	Instructional		
<input type="checkbox"/> Building Addition	Auxiliaries		
<input type="checkbox"/> New Construction	Fraternity House		
<input checked="" type="checkbox"/> Campus Infrastructure	Other	N/A	N/A
<input type="checkbox"/> Equipment	Support		
<input type="checkbox"/> Other	Parking		
TOTAL		N/A	N/A

BUDGET	Percentages	Preliminary
Construction – ALDOT Portion		\$ 1,087,440
Construction – UA Portion		\$ 271,860
Contingency	5%	\$ 67,965
Architect/Engineer Fee	7.1%	\$ 96,510
UA Project Management Fee	1.5%	\$ 21,409
Other Expenses (survey, testing)		\$ 35,000
Other Fees (advertising and postage)		\$ 3,500
TOTAL PROJECT COST		\$ 1,583,684

ESTIMATED ANNUAL OPERATING AND MAINTENANCE (O&M) COSTS:

(Utilities, Housekeeping, Maintenance, Insurance, Other)

GSF:

TOTAL ESTIMATED ANNUAL O&M COSTS: \$ 2,311.05**FUNDING SOURCE:**

Capital Outlay:

80% ALDOT Grant	\$ 1,087,440
UA Plant Funds	\$ 496,244

O&M Costs:	\$ 2,311.05
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NEW EQUIPMENT REQUIRED:

N/A

RELATIONSHIP & ENHANCEMENT OF CAMPUS PROGRAMS:

The proposed project will enhance the aesthetics of the area by planting shade and ornamental trees along both sides of the State Highway and adding landscaped traffic islands, which will have a significant impact on transportation by organizing turning movements. In addition, safety for pedestrians will be heightened by providing additional lighting to the existing sidewalk on the south side of University Boulevard and installing crosswalks and pedestrian signals at the intersection of Fifth Avenue and University Boulevard. Consistent directional signage will also be installed to provide assistance to students, visitors, faculty, and staff.

ATTACHMENT NO. 1

BOT Submittal – Stage II and Stage III

Meeting Date: February 4-5, 2010

Project Summary

UNIVERSITY BOULEVARD IMPROVEMENTS

The proposed project location will be along State Route 215 from the intersection of University Boulevard and Bryant Drive on the east and the intersection of Hackberry Lane and University Boulevard on the west. The proposed improvements will include:

- Adding pedestrian lighting along the existing sidewalk along the south side of University Boulevard;
- Installing seven (7) landscape traffic islands;
- Planting shade and ornamental trees along both sides of this section of State Highway;
- Providing site furniture along the north side of the highway for bikers and pedestrians;
- Extending the current 10 feet wide mixed-use bicycle and pedestrian trail, located on the north side of University Boulevard, approximately 800 feet to the east and installing crosswalks and pedestrian signals at the intersection of 5th Avenue and University Boulevard where none currently exists.

December 22, 2009

THE UNIVERSITY OF
ALABAMA
FINANCIAL AFFAIRS

Mr. C. Ray Hayes
Vice Chancellor for Financial Affairs
#7 Pinehurst
Tuscaloosa, AL 35401

Mr. Paul W. Bryant, Jr.
Chairman, Physical Properties Committee
Greene Group, Inc.
P. O. Box 020152
Tuscaloosa, AL 35402

RE: Waiver of Consultant Selection Process
University Boulevard Improvements

Dear Mr. Hayes and Chairman Bryant,

On November 5, 2009, the Board of Trustees of the University of Alabama approved the Stage I submittal for the University Boulevard Improvements project ("Project") at a projected cost of \$1,583,684. The scope of the Project includes adding pedestrian lighting along the existing sidewalk along the south side of University Boulevard, installing seven landscape traffic islands, planting shade and ornamental trees along both sides of the section of the State Highway, providing site furniture along the north side of the highway for bikers and pedestrians as well as extending the current mix-use bicycle and pedestrian trail on University Boulevard. This Project will enhance the safety and the aesthetics on University Boulevard.

Originally, the Project did not include landscape islands and was under the threshold for Board approval at an estimated cost of \$615,909 with McGiffert and Associates, LLC as the designer of the Project. However, after ALDOT approved a revised scope to include the landscape islands, and funding thereof, the Project is now within the threshold requiring the Board of Trustees approval. McGiffert is currently 60% complete with the design of the Project. Thus, based on the firm's extensive knowledge and familiarity with the Project, the University would like to continue services with McGiffert and Associates as the design engineer for the Project. In addition, McGiffert has designed the University Boulevard- Bike Trail from Jefferson Avenue to Sixth Avenue that began construction on November 30, 2009 as well as numerous roadways, parking areas, and pedestrian walkways throughout campus.

The Alabama Building Commission fee structure for this scope of work based on a construction budget of \$1,359,300 is 7.1% of the total construction costs. The University is requesting an acceptance of this standard rate.

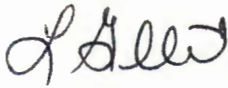


Approval is hereby requested for:

1. Waiver of Consultant Selection Process.
2. McGiffert and Associates, LLC as the Civil Engineer for the Project at a base fee of 7.1% of the total construction costs.
3. Submittal to the Physical Properties Committee for review and approval.

If you have any questions, please feel free to contact me.

Sincerely,



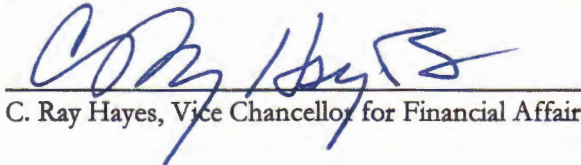
Lynda Gilbert
Vice President for Financial Affairs
and Treasurer

Cc: Michael Rodgers
Tim Leopard
Dan Wolfe
Sommer Harris

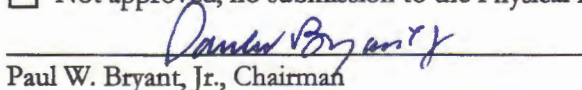
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The above request for waiver of the Consultant Selection Process and request for McGiffert and Associates to provide services for the Project at a base fee of 7.1% of the total construction costs is hereby approved. By executing this document, the request is approved for inclusion in the Board materials to the Physical Properties Committee.

- ☒ Recommend Approval, submit to the Physical Properties Committee
- ☐ No Recommendation for Approval, no submission to the Physical Properties Committee


C. Ray Hayes, Vice Chancellor for Financial Affairs

- ☒ Approved, submit to the Physical Properties Committee
- ☐ Not approved, no submission to the Physical Properties Committee


Paul W. Bryant, Jr., Chairman

THE UNIVERSITY OF ALABAMA SYSTEM

PROJECT PLANNING REPORT

DATE: February 4-5, 2010

☒ INITIAL REPORT
☐ INTERIM REPORT
☐ FINAL REPORT
☐ REPORT NO.

TO: OFFICE OF THE CHANCELLOR
 BOARD OF TRUSTEES OF THE UNIVERSITY OF ALABAMA

FROM: OFFICE OF THE PRESIDENT
 THE UNIVERSITY OF ALABAMA

1. PROJECT: University Boulevard Improvements

2. LOCATION: University Boulevard between Hackberry Lane and Bryant Drive

3. ARCHITECT/ENGINEER: Being Presented

4. PROJECT STATUS:		
A. SCHEMATIC DESIGN	DATE INITIATED	<u>Aug-09</u>
	% COMPLETE	<u>100%</u>
	* DATE COMPLETED	<u>Oct-09</u>

B. PRELIMINARY DESIGN:	DATE INITIATED	<u>Nov-09</u>
	% COMPLETE	<u>70%</u>
	* DATE COMPLETED	<u>Jan-09</u>

C. CONSTRUCTION DOCUMENTS:	DATE INITIATED	<u>Jan-09</u>
	% COMPLETE	<u>0%</u>
	* DATE COMPLETED	<u>Apr-10</u>

D. SCHEDULED BID DATE:	<u>April 27, 2010</u>
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5. CURRENT PROJECT BUDGET:		
A. CONSTRUCTION- ALDOT Portion		<u>Preliminary</u>
B. CONSTRUCTION- UA Portion		<u>\$ 1,087,440</u>
C. CONTINGENCY		<u>\$ 271,860</u>
D. ARCHITECT/ENGINEER FEE	5.0%	<u>\$ 67,965</u>
E. UA PROJECT MANAGEMENT FEE	7.1%	<u>\$ 96,510</u>
F. OTHER EXPENSES (surveying, testing)	1.5%	<u>\$ 21,409</u>
G. OTHER FEES (advertising and postage)		<u>\$ 35,000</u>
H. TOTAL PROJECT COST		<u>\$ 1,583,684</u>

6. FUNDING/RESOURCES:	<u>ALDOT Grant- \$1,087,440</u>
	<u>UA Plant Funds- \$496,244</u>

7. REMARKS _____

* FINAL AGENCY APPROVAL

SUBMITTED BY: Tim Copeland

University of Alabama Project Area



LOCATION MAP



UNIVERSITY BOULEVARD IMPROVEMENTS

THE UNIVERSITY OF ALABAMA

TUSCALOOSA, ALABAMA
CAMPUS MASTER PLAN

