

REQUEST FOR ARCHITECTURAL/ENGINEERING SERVICES

November 11, 2019

for

Peter Bryce Campus Central Parking Lot-East

UA Project No. TRN-20-2191

Issued by

Construction Administration
The University of Alabama

Note:

This submittal will be deemed a public record and open to public inspection; therefore, this submittal should not include anything that needs to be maintained in confidence. If there is material which the proposer deems confidential, the proposer should indicate which material is deemed confidential, and that the material will be released to The University of Alabama only upon a promise of confidentiality. This will allow The University of Alabama to protect it against an open records request.

Peter Bryce Campus Central Parking Lot-East

UA Project No. TRN-20-2191

Please address all submittals and clarification questions to:

Mr. Vincent Dooley, Architectural Design Coordinator

Construction Administration

The University of Alabama

1205 14th Street

Tuscaloosa, Alabama 35401

Box 870186

Tuscaloosa, Alabama 35487-0294

Voice 205-348-8584 Fax 205-348-9105

Email: vdooley@fa.ua.edu

PROJECT SCHEDULE

November 10, 2019	Advertisement in Newspaper
November 18, 2019	Response deadline for A/E Firms
November 21-26, 2019	UA Selection Committee Evaluation 1
December 2, 2019	A/E rankings and Recommendation to BOT
February 2020	A/E approval by UA Board of Trustees

PROJECT DESCRIPTION

The Peter Bryce Campus Central Parking Lot-East project (“Project”) will provide parking for the central area of the Peter Bryce Campus. Per the 2017 Campus Master Plan, a parking lot is proposed north of Capital Hall and the Bryce Main, and east of the Performing Arts Academic Center to support operations and programs in the area. This Project will include completing the east half of the lot in its’ entirety and infrastructure support and roughing in the west half to support construction laydown for the Performing Arts Academic Center.

The lot will initially include approximately 129 parking spaces and feature standard University lighting, safety features, wayfinding, and landscaping. This Project will also include adjacent work to coordinate pedestrian connectivity, roadways; improvements to stormwater drainage; and upgrades to site lighting in the area. This Project will be coordinated with present and proposed work for Capital Hall and the Performing Arts Academic Center.

Phase II of the project will be considered at a future date and completed in conjunction with the Performing Arts Academic Center. The completed capacity of the lot will be approximately 410 spaces. The estimated construction cost is approximately \$1,000,000.00.

PROJECT GOALS

All construction bid packages will be competitively bid in compliance with the State of Alabama Public Works Law (Code of Alabama, Title 39).

APPLICATION REQUIREMENTS:

The University of Alabama (University) is seeking Architectural & Engineering firms/teams with civil engineering expertise. The Architect/Engineer (A/E) firm will be responsible for providing architectural and engineering designs to satisfy the University design standards and guidelines, the Alabama Building Commission standards and the State Building Code, as well as any other applicable codes for this type of project. Please provide **one (1) hard copy and six (6) flash drives** of the responses by **5:00 pm local time on Monday, November 18, 2019.** Electronic submittals shall be generated in a presentation format (preferably Adobe PDF) including a cover/title page with your firm’s name, project name and number and primary contact information. Each flash drive should be labeled with your company name or logo. All submittals can be hand delivered or registered postal. Faxed or late submittals will not be accepted.

SUBMISSION REQUIREMENTS:

Respondents shall carefully read the information contained in the following criteria and respond in their application.

ONE: RESPONDENT’S STATEMENT OF QUALIFICATIONS *(Score 1 – 5)*

- A. Describe your firm’s experience working with other universities and state agencies.
- B. Describe your firm’s experience working with The University of Alabama (“University”).

- The University desires to have input in the procurement of consultants once the top ranked firm is selected.
- C. The University encourages the use of certified minority-owned businesses and certified women-owned businesses in its construction program. Describe your firm's approach in soliciting certified minority-owned or women-owned firms and consultants.

TWO: RESPONDENT'S PERFORMANCE ON PAST REPRESENTATIVE PROJECTS (Score 1 – 5)

- A. Identify and describe the proposed team's past experience providing A/E services that are **identical or similar** to this project within the last ten (10) years. List the projects in order of priority, with the most relevant project listed first.
- B. Provide references (for each project listed above, identify the following):
 - The Owner's name and their representative who served as the day-to-day liaison during the design and construction phases of the project, including current contact information.

The Owner may contact these references during this qualification process.
- C. Has your firm/organization within the past seven (7) years ever been terminated from a design project? If yes, please give pertinent details.

THREE: LITIGATION AND CLAIMS (Score 1 – 5)

- A. Does your firm/organization or any of its officers currently have any judgments, claims, and arbitration or mediation proceedings pending or outstanding? If yes, please give pertinent details and outcome(s).
- B. Has your firm/organization within the past seven (7) years filed any lawsuits or requested arbitration or mediation proceedings in regard to any of your construction projects? If yes, please give pertinent details and outcome(s).

FOUR: RESPONDENT'S ABILITY TO MEET INSURANCE REQUIREMENTS (Score 1 – 5)

- A. Does your firm/organization have the ability to meet all of the University's insurance requirements? (see attached)
- B. What is your process for managing any claims of the contractors during the project?

FIVE: PROJECT SPECIFIC CRITERIA (Score 1 – 10)

- A. Discuss your firm's approach with design alternates and phasing projects. Provide (graphically) an example of a past project with multiple phases.
- B. Discuss your approach to establishing and maintaining project budget. Provide an example of a detailed budget from a previous project.
- C. Describe your construction administration philosophy and approach for large projects. How do you keep projects on schedule?
- D. Share your overall proposed design team and the person who will ultimately be responsible for project success.
- E. Discuss your firm's availability and any initial challenges that you perceive with this project.

SELECTION PROCESS:

Upon receipt, submittals will be evaluated by the Selection Committee. The Selection Committee will rank the A/E firms accordingly. Following evaluations, the top ranked A/E firms will be recommended to the Board of Trustees for approval. A contract will be negotiated with the top-ranked A/E firm as approved by the Board of Trustees. If a contract can be negotiated, then that firm will be selected. If a contract cannot be negotiated, then negotiations with the next highest ranked A/E firm will commence until an agreement satisfactory to the University is reached. Preference shall be granted to an Alabama-based firm when qualities are comparable.

Notes:

1. Upon entering into an Agreement, the selected firm will be required to submit a Vendor Disclosure Statement. Samples of these documents are attached for your review.
2. Project schedule is subject to change.

ATTACHMENTS

- A. Insurance Requirements
- B. Vendor Disclosure Statement