

REQUEST FOR ARCHITECTURAL/ENGINEERING SERVICES

November 11, 2019

for

Reese Phifer Radio and Satellite Farm Relocation

UA Project No. 000-18-1481

Issued by

Construction Administration
The University of Alabama

Note:

This submittal will be deemed a public record and open to public inspection; therefore, this submittal should not include anything that needs to be maintained in confidence. If there is material which the proposer deems confidential, the proposer should indicate which material is deemed confidential, and that the material will be released to The University of Alabama only upon a promise of confidentiality. This will allow The University of Alabama to protect it against an open records request.

Reese Phifer Radio and Satellite Farm Relocation

UA Project No. 000-18-1481

Please address all submittals and clarification questions to:

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Construction Administration
The University of Alabama
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PROJECT SCHEDULE

November 10, 2019	Advertisement in Newspaper
November 18, 2019	Response deadline for A/E Firms
November 21-26, 2019	UA Selection Committee Evaluation 1
December 2, 2019	A/E rankings and Recommendation to BOT
February 2020	A/E approval by UA Board of Trustees

PROJECT DESCRIPTION

The Reese Phifer Radio & Satellite Farm Relocation project (“Project”) is proposed as necessary to relocate the existing satellite dishes and antennas from the Reese Phifer area and tower to the existing University of Alabama Police Department (UAPD) tower site on Campus Drive East.

The tower located adjacent to Reese Phifer was erected in 1955 and is owned by Alabama Public Television (APT). Due to the age and type of the tower, recurring maintenance is required and APT is dependent on state funding and limited donations to maintain the tower. The tower is not constructed to current codes and standards and the location in the core of campus is not optimal.

The UAPD tower site, located east of campus, was constructed with space reserved on the tower to accommodate the antennas currently residing on the Reese Phifer tower. In addition, there is undeveloped land, located to the west of the UAPD tower site, available for constructing a satellite farm to house the satellite dishes being relocated and their respective supporting equipment.

This proposed Project will include all necessary network and fiber connections, site development, infrastructure, equipment relocation, and generator required to support the facility and to maintain operational effectiveness. Following relocation, the existing radio tower and remaining satellite dishes will be removed from the area immediately adjacent to Reese Phifer and the area will be available for redevelopment. This will greatly improve the aesthetics of the Reese Phifer Hall common grounds and the Colonial Drive area as well as improve the campus visuals. The estimated construction cost is approximately \$600,000.00.

PROJECT GOALS

All construction bid packages will be competitively bid in compliance with the State of Alabama Public Works Law (Code of Alabama, Title 39).

APPLICATION REQUIREMENTS:

The University of Alabama (University) is seeking Architectural & Engineering firms/teams with civil engineering expertise. The Architect/Engineer (A/E) firm will be responsible for providing architectural and engineering designs to satisfy the University design standards and guidelines, the Alabama Building Commission standards and the State Building Code, as well as any other applicable codes for this type of project. Please provide **one (1) hard copy and six (6) flash drives** of the responses by **5:00 pm local time on Monday, November 18, 2019.** Electronic submittals shall be generated in a presentation format (preferably Adobe PDF) including a cover/title page with your firm’s name, project name and number and primary contact information. Each flash drive should be labeled with your company name or logo. All submittals can be hand delivered or registered postal. Faxed or late submittals will not be accepted.

SUBMISSION REQUIREMENTS:

Respondents shall carefully read the information contained in the following criteria and respond in their application.

ONE: RESPONDENT'S STATEMENT OF QUALIFICATIONS (Score 1 – 5)

- A. Describe your firm's experience working with other universities and state agencies.
- B. Describe your firm's experience working with The University of Alabama (“University”).
 - The University desires to have input in the procurement of consultants once the top ranked firm is selected.
- C. The University encourages the use of certified minority-owned businesses and certified women-owned businesses in its construction program. Describe your firm's approach in soliciting certified minority-owned or women-owned firms and consultants.

TWO: RESPONDENT'S PERFORMANCE ON PAST REPRESENTATIVE PROJECTS (Score 1 – 5)

- A. Identify and describe the proposed team's past experience providing A/E services that are **identical or similar** to this project within the last ten (10) years. List the projects in order of priority, with the most relevant project listed first.
- B. Provide references (for each project listed above, identify the following):
 - The Owner's name and their representative who served as the day-to-day liaison during the design and construction phases of the project, including current contact information.
The Owner may contact these references during this qualification process.
- C. Has your firm/organization within the past seven (7) years ever been terminated from a design project? If yes, please give pertinent details.

THREE: LITIGATION AND CLAIMS (Score 1 – 5)

- A. Does your firm/organization or any of its officers currently have any judgments, claims, and arbitration or mediation proceedings pending or outstanding? If yes, please give pertinent details and outcome(s).
- B. Has your firm/organization within the past seven (7) years filed any lawsuits or requested arbitration or mediation proceedings in regard to any of your construction projects? If yes, please give pertinent details and outcome(s).

FOUR: RESPONDENT'S ABILITY TO MEET INSURANCE REQUIREMENTS (Score 1 – 5)

- A. Does your firm/organization have the ability to meet all of the University's insurance requirements? (see attached)
- B. What is your process for managing any claims of the contractors during the project?

FIVE: PROJECT SPECIFIC CRITERIA (Score 1 – 5)

- A. What is your experience with civil projects that require coordination with technical communication equipment providers?
- B. This project will require some level of electrical & data engineering. Who would you propose to support your efforts and what is their relevant experience with this type of project?
- C. The proposed site has potential geotechnical and topographical concerns. What is your methodology in handling challenging sites?

- D. Share your overall design team and the person who is ultimately responsible for project success.
- E. Discuss your firms availability and any initial challenges that you perceive with this project.

SELECTION PROCESS:

Upon receipt, submittals will be evaluated by the Selection Committee. The Selection Committee will rank the A/E firms accordingly. Following evaluations, the top ranked A/E firms will be recommended to the Board of Trustees for approval. A contract will be negotiated with the top-ranked A/E firm as approved by the Board of Trustees. If a contract can be negotiated, then that firm will be selected. If a contract cannot be negotiated, then negotiations with the next highest ranked A/E firm will commence until an agreement satisfactory to the University is reached. Preference shall be granted to an Alabama-based firm when qualities are comparable.

Notes:

- 1. Upon entering into an Agreement, the selected firm will be required to submit a Vendor Disclosure Statement. Samples of these documents are attached for your review.
- 2. Project schedule is subject to change.

ATTACHMENTS

- A. Insurance Requirements
- B. Vendor Disclosure Statement

