

REQUEST FOR ARCHITECTURAL/ENGINEERING SERVICES

August 1, 2019

for

Bruno Business Library Renovation

UA Project No. 036-19-2003

Issued by

Construction Administration
The University of Alabama

Note:

This submittal will be deemed a public record and open to public inspection; therefore, this submittal should not include anything that needs to be maintained in confidence. If there is material which the proposer deems confidential, the proposer should indicate which material is deemed confidential, and that the material will be released to The University of Alabama only upon a promise of confidentiality. This will allow The University of Alabama to protect it against an open records request.

Bruno Business Library Renovation

UA Project No. 036-19-2003

Please address all submittals and clarification questions to:

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PROJECT SCHEDULE

July 31, 2019	Advertisement in Newspaper
August 13, 2019	Response deadline for A/E Firms
August 14-16, 2019	UA Selection Committee Evaluation 1
August 19, 2019	Notification to the top ranked A/E firms
August 30, 2019	UA oral interviews (top ranked A/E firms)
September 16, 2019	A/E rankings and Recommendation to BOT
November 2019	A/E approval by UA Board of Trustees

PROJECT DESCRIPTION

The proposed Angelo Bruno Business Library (“Bruno Library”) Renovations project (“Project”), located at 425 Stadium Drive, is a critical step in the realignment of library space necessary to meet the strategic plan of The University of Alabama (“University”) and to transform University libraries as necessary to support the academic mission and the teaching, research and learning environment in the 21st Century.

The proposed Project will consist of renovation and reorganization of the first-floor space of approximately 22,165 gross square feet, and the renovation of the ground floor where the Sloan Y. Bashinsky Computer Lab (“Bashinsky Computer Lab”) and offices of approximately 9,250 square feet are located. The Project will provide additional open, collaborative, small group study spaces in the Library, and update the Computer Lab with furniture to promote student group study activities.

Select reference materials and books will be relocated to the Library Annex storage facility and will be made available on an as-requested basis. The interior finishes will be modified as required to enhance the space. As the layouts are designed, modifications to the existing mechanical, electrical and life safety systems will be completed as necessary and as required in accordance with the building code. Upgrades to the network will be made to support wireless demands for the additional students in the spaces. There will be no exterior modifications to the building. Initial programming for this project has been performed. The estimated construction cost is approximately \$1,600,000.00.

PROJECT GOALS

All construction bid packages will be competitively bid in compliance with the State of Alabama Public Works Law (Code of Alabama, Title 39).

APPLICATION REQUIREMENTS:

The University of Alabama (University) is seeking Architectural & Engineering firms/teams with interior renovation expertise. The Architect/Engineer (A/E) firm will be responsible for providing architectural and engineering designs to satisfy the University design standards and guidelines, the Alabama Building Commission standards and the State Building Code, as well as any other applicable codes for this type of project. Please provide **one (1) hard copy and six (6) flash drives** of the responses by **5:00 pm local time on Tuesday, August 13, 2019.** Electronic submittals shall be generated in a presentation format (preferably Adobe PDF) including a cover/title page with your firm’s name, project name and number and primary contact information. Each flash drive should be labeled with your company name or logo. All submittals can be hand delivered or registered postal. Faxed or late submittals will not be accepted.

SUBMISSION REQUIREMENTS:

Respondents shall carefully read the information contained in the following criteria and respond in their application.

ONE: RESPONDENT’S STATEMENT OF QUALIFICATIONS (Score 1 – 5)

- A. Describe your firm’s experience working with other universities and state

agencies.

- B. Describe your firm's experience working with The University of Alabama ("University").
 - The University desires to have input in the procurement of consultants once the top ranked firm is selected.
- C. The University encourages the use of certified minority-owned businesses and certified women-owned businesses in its construction program. Describe your firm's approach in soliciting certified minority-owned or women-owned firms and consultants.

TWO: RESPONDENT'S PERFORMANCE ON PAST REPRESENTATIVE PROJECTS (Score 1 – 5)

- A. Identify and describe the proposed team's past experience providing A/E services that are **identical or similar** to this project within the last ten (10) years. List the projects in order of priority, with the most relevant project listed first.
- B. Provide references (for each project listed above, identify the following):
 - The Owner's name and their representative who served as the day-to-day liaison during the design and construction phases of the project, including current contact information.

The Owner may contact these references during this qualification process.
- C. Has your firm/organization within the past seven (7) years ever been terminated from a design project? If yes, please give pertinent details.

THREE: LITIGATION AND CLAIMS (Score 1 – 5)

- A. Does your firm/organization or any of its officers currently have any judgments, claims, and arbitration or mediation proceedings pending or outstanding? If yes, please give pertinent details and outcome(s).
- B. Has your firm/organization within the past seven (7) years filed any lawsuits or requested arbitration or mediation proceedings in regard to any of your construction projects? If yes, please give pertinent details and outcome(s).

FOUR: RESPONDENT'S ABILITY TO MEET INSURANCE REQUIREMENTS (Score 1 – 5)

- A. Does your firm/organization have the ability to meet all of the University's insurance requirements? (see attached)
- B. What is your process for managing any claims of the contractors during the project?

FIVE: PROJECT SPECIFIC CRITERIA (Score 1 – 5)

- A. Give examples where you have seamlessly integrated collaboration spaces, small group study spaces and new technology throughout an academic building. Explain any challenges you may have encountered and your solutions.
- B. Discuss your experience and standard of care with renovations projects where occupancy must be sustained throughout construction.
- C. Explain any emerging trends that you may have encountered regarding academic libraries.

SELECTION PROCESS:

Upon receipt, submittals will be evaluated by the Selection Committee. The Selection Committee will rank the A/E firms accordingly to participate in oral Interviews (usually top three). A project program (if applicable or complete) will be sent to all top ranked A/E's to assist with their oral interviews. Following oral interview evaluations, the top ranked A/E firms will be recommended to the Board of Trustees for approval. A contract will be negotiated with the top-ranked A/E firm as approved by the Board of Trustees. If a contract can be negotiated, then that firm will be selected. If a contract cannot be negotiated, then negotiations with the next highest ranked A/E firm will commence until an agreement satisfactory to the University is reached. Preference shall be granted to an Alabama-based firm when qualities are comparable.

Notes:

1. Upon entering into an Agreement, the selected firm will be required to submit a Vendor Disclosure Statement. Samples of these documents are attached for your review.
2. Project schedule is subject to change.

ATTACHMENTS

- A. Insurance Requirements
- B. Vendor Disclosure Statement