

University of Alabama System  
Board Rule 415 (2/2005)  
Board Submittal Checklist Criteria

\* Board Submittal Checklist No. 2

Capital Project – Stage II and Budget Reallocation Submittals/1  
(Architect Ranking and Budget Reallocation) /8

Campus: The University of Alabama  
Project Name: Gorgas Library Core Support  
Meeting Date: November 8 – 9, 2018

- \*  1. Completed Board Submittal Checklist No. 2
- 2. Transmittal Letter to Chancellor from Campus President requesting the project be placed on the agendas for the forthcoming Physical Properties Committee and Board of Trustees (or Executive Committee) meetings
- 3. Proposed Board Resolution requesting approval of Stage II Submittal (Architect Ranking, Project Scope and Project Budget; authority to proceed with Owner/Architect contract negotiations)
- 4. Campus correspondence/photos providing supporting project information
- 5. Completed Executive Summary – Proposed Capital Project. /2
- 6. Executive Summary – Architect, Engineer, Selection process (include Interview Outline). /3, /4, /5
- 7. Campus letter requesting approval of the ranking of firms and authority to submit to the Physical Properties Committee for approval – signed by the Chair of the Physical Properties Committee and signed by the UA System Vice Chancellor for Finance and Administration. /6
- 8. Project Planning Report/2
- 9. Preliminary Business Plan (if applicable)/7
- 10. Campus map(s) showing Project site

Prepared by: Carla Colema Jones (988)

Approved by: Tim Leppard

/1 Reference Tab 3H - Board Rule 415 Instructional Guide

/2 Reference Tab 3E - Board Rule 415 Instructional Guide

/3 Reference Tab 3K - Board Rule 415 Instructional Guide

/4 Reference Tab 3L - Board Rule 415 Instructional Guide

/5 Reference Tab 3M - Board Rule 415 Instructional Guide

/6 Reference Tab 3N - Board Rule 415 Instructional Guide

/7 Reference Tab 3V - Board Rule 415 Instructional Guide

/8 After completion of negotiations on Owner/Architect Agreement, provide notification to Chair of the Physical Properties Committee and UA System Vice Chancellor for Finance and Administration. Reference Tab 3-O-Board Rule 415, Instructional Guide

\* Basic documents required for this Board Submittal Package include other supporting materials, correspondence, etc., as may be required to fully describe or illustrate project being submitted for approval to Physical Properties Committee and Board of Trustees.

## RESOLUTION

### GORGAS LIBRARY CORE SUPPORT

WHEREAS, on September 21, 2018, in accordance with Board Rule 415, The Board of Trustees of The University of Alabama (“Board”) approved a Stage I submittal for the Gorgas Library Core Support project (“Project”) located at 711 Capstone Drive; and

WHEREAS, the Project is a critical step in the realignment of Library space as necessary to support the teaching, research, and learning environment in the 21<sup>st</sup> Century; and

WHEREAS, the Consultant Selection Committee, appointed by The University of Alabama (“University”), has completed Part 1 of the Consultant Selection process in accordance with Board Rule 415 and negotiations will be conducted following approval as follows:

#### Ranking of Top Firms:

1. CMH Architects, Inc., Birmingham, Alabama
2. Seay Seay & Litchfield Architects, Montgomery, Alabama
3. Barganier Davis Williams Architects Associated, PA, Montgomery, Alabama

WHEREAS, the University desires execute a separate Elevator Package for early material procurement of long lead elevator equipment in order to meet the Project schedule and decrease the impact to students, faculty, and staff within the building during the time of construction by aligning the work with the summer term; and

WHEREAS, the University is requesting approval for a Budget Reallocation to reflect the Construction – Elevator Package; and

WHEREAS, the Project location and program have been reviewed and are consistent with the University Campus Master Plan, University Design Standards and the principles contained therein; and

WHEREAS, the Project will be funded from University Plant Funds in the amount of \$7,000,000; and

WHEREAS, the revised budget for the Project is as stipulated below:

BUDGET:		REVISED
Construction	\$	4,181,000
Construction – Elevator Package	\$	1,469,000
Security/Access Control	\$	50,000
Telecommunication/Data	\$	50,000
Contingency* (10%)	\$	565,000
UA Project Management Fee** (3%)	\$	186,450
Architect/Engineer Fee*** (~7.88%)	\$	444,938
Expenses (Geotech, Construction Materials Testing and Special Inspections)	\$	30,000
Other Fees and Services (Testing, Advertising, Printing)	\$	23,612
<b>TOTAL PROJECT COST</b>	<b>\$</b>	<b>7,000,000</b>

\*Contingency is based on 10% of the total costs of construction.

\*\*UA Project Management Fee is based on 3% of the total costs of construction and contingency.

\*\*\*Architect/Engineer Fee is based on 6.3% of the total costs of construction plus a 25% renovation factor.

NOW, THEREFORE, BE IT RESOLVED by The Board of Trustees of The University of Alabama that Stuart R. Bell, President, Matthew M. Fajack, Vice President for Financial Affairs and Treasurer, or those officers named in the most recent Board Resolutions granting signature authority for The University of Alabama be, and each hereby is, authorized to act for and on behalf of the Board of Trustees to execute an architectural agreement with CMH Architects, Inc., Birmingham, Alabama, for architectural services in accordance with Board Rule 415 for this Project.




Division of  
Financial Affairs

# MEMO

October 12, 2018

To: Stuart R. Bell

From: Matthew M. Fajack 

Subject: Board Item – Action: Stage II and Budget Reallocation submittals:  
Gorgas Library Core Support

Pursuant to Board Rule 415, a Consultant Selection Committee, appointed by The University of Alabama (“University”), solicited proposals from qualified architectural firms for the Gorgas Library Core Support project (“Project”). The Consultant Selection Committee’s recommendations were forwarded to and approved by the Physical Properties Committee Chair and Vice Chancellor for Finance and Administration. The University is requesting approval to begin negotiations for the Project with the top ranked firms as follows:

1. CMH Architects, Inc., Birmingham, Alabama
2. Seay Seay & Litchfield, Architects, Montgomery, Alabama
3. Barganier Davis Williams Architects Associated, PA, Montgomery, Alabama

Additionally, the University desires to bid a separate Elevator Package for early procurement of long lead elevator equipment in order to meet the Project schedule and decrease the impact to students, faculty, and staff within the building during the time of construction by aligning the work with the summer term.

Lastly, the University is requesting approval for a Budget Reallocation to reflect the Construction – Elevator Package.

The Project will be funded from University Plant funds in the amount of \$7 million and will address approximately the same amount in campus deferred maintenance liability.

I have attached an Executive Summary Consultant Selection process – Part 1, Letter of Approval from the Physical Properties Committee Chair and Vice Chancellor for Finance and Administration, Interview Outline, Resolution, Executive Summary, Project Summary, Project Planning Report and Location map for your review.

Gorgas Library Core Support

October 12, 2018

Page 2

Subject to your approval, I recommend this item be forwarded to the Chancellor for inclusion as an Action Item on the agenda of the Physical Properties Committee at the Board of Trustees meeting scheduled for November 8 – 9, 2018.

MMF/ccj

pc w/atcmts:        Michael Rodgers  
                             Michael Lanier  
                             Tim Leopard  
                             Sommer Coleman  
                             Jake Whaley

**EXECUTIVE SUMMARY  
PROPOSED CAPITAL PROJECT**

**BOARD OF TRUSTEES SUBMITTAL**

Meeting Date: November 8 – 9, 2018

CAMPUS: The University of Alabama, Tuscaloosa, Alabama  
 PROJECT NAME: Gorgas Library Core Support  
 PROJECT LOCATION: 711 Capstone Drive  
 ARCHITECT: Requesting in this submittal

THIS SUBMITTAL:	PREVIOUS APPROVALS:
<input type="checkbox"/> Stage I	September 21, 2018
<input checked="" type="checkbox"/> Stage II	_____
<input checked="" type="checkbox"/> Reallocated Budget	_____
<input type="checkbox"/> Stage III	_____
<input type="checkbox"/> Stage IV	_____

PROJECT TYPE	SPACE CATEGORIES	PERCENTAGE	GSF
<input type="checkbox"/> Building Construction			
<input checked="" type="checkbox"/> Building Renovation		100%	10,900
<input type="checkbox"/> Building Addition			
<input type="checkbox"/> Equipment			
<b>TOTAL</b>		<b>100%</b>	<b>10,900</b>

BUDGET	Current	Revised
Construction	\$ 5,650,000	\$ 4,181,000
Construction – Elevator Package	\$ 0	\$ 1,469,000
Security/Access Control	\$ 50,000	\$ 50,000
Telecommunication/Data	\$ 50,000	\$ 50,000
Contingency* (10%)	\$ 565,000	\$ 565,000
UA Project Management Fee** (3%)	\$ 186,450	\$ 186,450
Architect/Engineer Fee*** (~7.88%)	\$ 444,938	\$ 444,938
Expenses (Geotech, Construction Materials Testing and Special Inspections)	\$ 30,000	\$ 30,000
Other Fees and Services (Testing, Advertising, Printing)	\$ 23,612	\$ 23,612
<b>TOTAL PROJECT COST</b>	<b>\$ 7,000,000</b>	<b>\$ 7,000,000</b>

\*Contingency is based on 10% of the total costs of construction.

\*\*UA Project Management Fee is based on 3% of the total costs of construction and contingency.

\*\*\*Architect/Engineer Fee is based on 6.3% of the total costs of construction plus a 25% renovation factor.

<b>ESTIMATED ANNUAL OPERATING AND MAINTENANCE (O&amp;M) COSTS:</b>		
(Utilities, Housekeeping, Maintenance, Insurance, Other)		
	\$	N/A*
<b>TOTAL ESTIMATED ANNUAL O&amp;M COSTS:</b>		
	\$	N/A*

<b>FUNDING SOURCE:</b>		
Capital Outlay:		
Plant Funds	\$	7,000,000
O&M Costs:	\$	N/A*

\*The Gorgas Library is an existing E&G facility and accordingly is already funded. Ongoing O&M costs are funded from the annual operating budget.

<b>NEW EQUIPMENT REQUIRED:</b>
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**RELATIONSHIP & ENHANCEMENT OF CAMPUS PROGRAMS:**

The proposed Gorgas Library Core Support project (“Project”) is a critical step in the realignment of library space in order to meet the strategic plan of The University of Alabama (“University”) and to transform University libraries as necessary to support the academic mission and the teaching, research and learning environment in the 21<sup>st</sup> Century. The Project will address deferred maintenance needs and install core infrastructure to support future development in coordination with the Gorgas Library Master Plan. Following the completion of the proposed work, additional space will become available in University libraries when select printed materials are relocated, providing adequate seating and work spaces for students and faculty. There are frequent requests from students for additional group study spaces, graduate student and faculty spaces, and more areas for quiet, individual study spaces. Students spend a great amount of time in the libraries working, studying and interacting with peers.

Increased emphasis on research will increase the demand for areas where graduate students and faculty can create and share knowledge in an age of digital technology and collaboration.

Providing adequate and appropriate space for students to study and collaborate has a direct impact on retention and recruitment.

**ATTACHMENT NO. 1**

Project: Gorgas Library Core Support  
BOT Submittal: Stage II and Budget Reallocation  
Meeting Date: November 8 – 9, 2018

## **Project Summary**

### **GORGAS LIBRARY CORE SUPPORT**

The Gorgas Library Core Support project (“Project”), located at 711 Capstone Drive, is a critical step in the realignment of library space in order to meet the strategic plan of The University of Alabama (“University”) and to transform University libraries as necessary to support the academic mission and the teaching, research and learning environment in the 21<sup>st</sup> Century. In order to logically realize the future realignment of library space, the Project will increase current restroom fixture counts to accommodate the additional student density expected with the pedagogical shift, refurbish the elevators, and provide core shafts and infrastructure to support the future work in close coordination with the Gorgas Library Master Plan.

The restrooms will be enlarged and renovated for ADA compliance and upgraded to University design standards. Upon completion of the Project, the number of male and female restrooms will remain seven (7) each. One (1) of the four (4) unisex restrooms will be converted to a lactation room. The number of fixtures will increase from 56 to 63.

The elevators are at the end of their useful life and will be completely upgraded and replaced. This includes two (2) passenger elevators and one freight elevator.

The University is proposing that the Elevator Package be separated from the construction to meet the Project schedule due to the long lead time for elevator equipment. The Elevator Package will begin construction during Summer 2019 to decrease the impact to students, faculty and staff.

The Project will address approximately \$7 million in deferred maintenance liability for this highly active core campus facility.



October 9, 2018

Dr. Dana S. Keith  
Vice Chancellor for Finance and Administration  
Sid McDonald Hall  
500 University Boulevard, East  
Tuscaloosa, AL 35401

Mr. James W. Wilson, III  
Chair, Physical Properties Committee  
Chairman and CEO  
Jim Wilson & Associates, LLC  
2660 Eastchase Lane, Suite 100  
Montgomery, AL 36117

RE: Consultant Selection Process – Part 1  
Gorgas Library Core Support  
UA Project No: 013-18-1737

Dear Dr. Keith and Trustee Wilson,

Pursuant to Board Rule 415, on September 21, 2018, The Board of Trustees of The University of Alabama (“Board”) approved the Stage I submittal for the Gorgas Library Core Support project (“Project”) at a projected cost of \$7 Million.

Also pursuant to Board Rule 415, on September 16-17, 2018, notifications for the Project, including a brief description of the Project program, location, and preliminary budget were advertised, issued by email to Alabama-based firms and others in the consultant database, and posted on The University of Alabama (“University”) campus web page. Firms desiring to be considered were requested to provide brochures to the University outlining their qualifications, relevant experience and proposed team members by September 24, 2018.

A Consultant Selection Committee, appointed by the University in accordance with the provisions of Board Rule 415, reviewed the submitted brochures and on October 4, 2018, interviewed the following architectural firms:

- Barganier Davis Williams Architects Associated, PA, Montgomery, Alabama
- CMH Architects, Inc., Birmingham, Alabama
- Seay Seay & Litchfield Architects, Montgomery, Alabama

The Consultant Selection Committee then determined the following ranking for the firms deemed most qualified for the Project:

1. CMH Architects, Inc., Birmingham, Alabama
2. Seay Seay & Litchfield Architects, Montgomery, Alabama
3. Barganier Davis Williams Architects Associated, PA, Montgomery, Alabama

The primary selection criteria used in the ranking of the firms included the following:

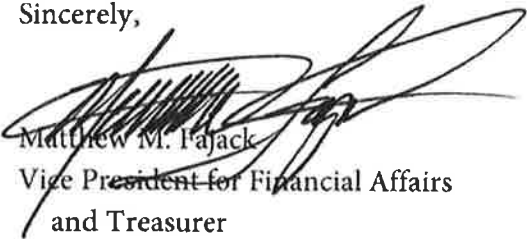
1. The firms represented a clear understanding of the Project program and goals, as well as how to achieve them, specifically, expertise with renovating existing and support spaces.
2. The firms are familiar with the University facilities standards and the regulatory requirements for the design of the Project.
3. The firms presented the most favorable listing of qualified principals, staff and associated engineers for the Project along with a commitment to meet the University's schedule for completion of the design and construction of the Project.
4. The firms are committed to using Alabama-based consultant engineers and architects for the Project.

Approval is hereby requested for:

1. The ranking of consultant firms listed hereinbefore.
2. Approval to submit these rankings to the Physical Properties Committee for review and approval.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

  
Matthew M. Fajack  
Vice President for Financial Affairs  
and Treasurer

MMF/ccj

Attachment

pc/atchmt: Michael Rodgers  
Michael Lanier  
Tim Leopard  
Sommer Coleman  
Jake Whaley

\*\*\*\*\*

The above listing of firms ranked as the most qualified for the Project are hereby approved and by forwarding this executed document to the Chancellor's office, the rankings are approved for inclusion in the Board materials to the Physical Properties Committee.

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**Dr. Dana S. Keith: Recommend for Approval**  
Vice Chancellor for Finance and Administration

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**Trustee James W. Wilson, III: Approval Recommended**  
Chair of the Physical Properties Committee

**Part 1**  
**EXECUTIVE SUMMARY**  
**CONSULTANT SELECTION PROCESS**  
**BOARD OF TRUSTEES SUBMITTAL**

Meeting Date: November 8 - 9, 2018

Campus: The University of Alabama

Project Name: Gorgas Library Core Support

Project Location: 711 Capstone Drive

Prepared By: Vince Dooley/Carla Coleman Jones Date: October 9, 2018

Project Type	Range of Construction Costs		
<input checked="" type="checkbox"/> Building Renovations	\$	4,000,000	to \$ 6,000,000
<input type="checkbox"/> Building Addition	\$		to \$
<input type="checkbox"/> New Construction	\$		to \$
<input type="checkbox"/> Campus Infrastructure	\$		to \$
<input type="checkbox"/> Equipment	\$		to \$
<input type="checkbox"/> Other	\$		to \$

Building Type - Group I	Percentage of Project
<input type="checkbox"/> Industrial Building Without Special Facilities	%
<input type="checkbox"/> Parking Structures/Repetitive Garages	%
<input type="checkbox"/> Simple Loft Type Structure	%
<input type="checkbox"/> Warehouses/Utility Type Buildings	%
<input type="checkbox"/> Other	%

Building Type - Group II	Percentage of Project
<input type="checkbox"/> Apartments and Dormitories	%
<input type="checkbox"/> Exhibit Halls	%
<input type="checkbox"/> Manufacture/Industrial Facilities	%
<input type="checkbox"/> Office Building (Without Tenant Improvements)	%
<input type="checkbox"/> Printing Plants	%
<input type="checkbox"/> Service Garage/Facility	%
<input type="checkbox"/> Other (Storm Shelter and Multi-Purpose Event)	%

Building Type - Group III	Percentage of Project
<input type="checkbox"/> College Classroom Facilities	_____ %
<input type="checkbox"/> Convention Facilities	_____ %
<input type="checkbox"/> Extended Care Facilities	_____ %
<input type="checkbox"/> Gymnasiums	_____ %
<input type="checkbox"/> Hospitals	_____ %
<input type="checkbox"/> Institutional Dining Halls	_____ %
<input type="checkbox"/> Laboratories	_____ %
<input checked="" type="checkbox"/> Libraries	100 %
<input type="checkbox"/> Medical Schools	_____ %
<input type="checkbox"/> Medical Office Facilities and Clinics	_____ %
<input type="checkbox"/> Mental Institutions	_____ %
<input type="checkbox"/> Office Buildings (with tenant improvements)	_____ %
<input type="checkbox"/> Parks	_____ %
<input type="checkbox"/> Playground and Recreational Facilities	_____ %
<input type="checkbox"/> Public Health Centers	_____ %
<input type="checkbox"/> Research Facilities	_____ %
<input type="checkbox"/> Stadiums	_____ %
<input type="checkbox"/> Central Utilities Plants	_____ %
<input type="checkbox"/> Water Supply and Distribution Plants	_____ %
<input type="checkbox"/> Sewage Treatment and Underground Systems	_____ %
<input type="checkbox"/> Electrical Substations and Primary and Secondary Distribution Systems, Roads, Bridges and Major Site Improvements when performed as Independent projects	_____ %

Building Type - Group IV	Percentage of Project
<input type="checkbox"/> Aquariums	_____ %
<input type="checkbox"/> Auditoriums	_____ %
<input type="checkbox"/> Art Galleries	_____ %
<input type="checkbox"/> College Buildings with special features	_____ %
<input type="checkbox"/> Communications Buildings	_____ %
<input type="checkbox"/> Special Schools	_____ %
<input type="checkbox"/> Theaters and similar facilities	_____ %
<input type="checkbox"/> Other	_____ %

Building Type – Group V	Percentage of Project
<input type="checkbox"/> Residences and Specialized Decorative Buildings	_____ %
<input type="checkbox"/> Other	_____ %

**Repetitive Design or Duplication of Facilities**

Does the Building Program/Requirements support repetitive design or duplication of Facilities justifying an adjustment in A/E Design Fees?  Yes  No

**Building Program Development**

Will the A/E Agreement require the Development of a Comprehensive Building/Design Program in lieu of one provided by Owner requiring an adjustment in A/E Fees?  Yes  No

**Construction Consultant Services**

Will the University be utilizing a Construction Consultant who will perform some of the services normally provided by the Architect requiring an adjustment of A/E Fees?  Yes  No

**Multiple Prime Trade Contracts**

Will the project be competitively bid and constructed using Multiple Trade Contracts requiring additional services from the A/E?  Yes  No

**Design Build Services**

Will the University be using a Design/Build process, which will result in a reduction in contracted design services and a corresponding adjustment in A/E Fees?  Yes  No

**Architect/Engineer Project Notifications**

- Advertised through State Building Commission
- Local/State Trade Journals
- Posted on Campus Web Pages
- Direct Contact with A/E Companies/Firms
- Other: Newspaper and email distribution list

**Appointed Consultant Selection Committee (CSC): (Name and Title)**

1. Jake Whaley, Project Manager
2. Vince Dooley, Architectural Design Coordinator
3. Garrett Goodman, University Architect
4. Susanna Johnson, Director, Furnishings and Design
5. Harriet Deason, Director of Administrative Services, University Libraries

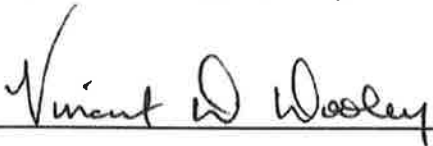
**Qualified Firms/Companies Submitted:**

1. Barganier Davis Williams Architects Associated, Montgomery, Alabama
2. CMH Architects, Inc., Birmingham, Alabama
3. Seay Seay & Litchfield Architects, Montgomery, Alabama

**Ranking of Most Qualified Firms to be submitted to the Physical Properties Committee**

1. CMH Architects, Inc., Birmingham, Alabama
2. Seay Seay & Litchfield Architects, Montgomery, Alabama
3. Barganier Davis Williams Architects Associated, Montgomery, Alabama

**Reviewed and approved by:**



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**Chairman of Consultant Selection Committee**



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**Vice President for Financial Affairs and Treasurer**

The University of Alabama  
Architectural Presentation Outline  
Gorgas Library Core Support  
UA Project No. 013-18-1737

Part 1

**ONE: RESPONDENT'S STATEMENT OF QUALIFICATIONS** (Score 1 – 5)

- A. Describe your firm's experience working with other universities and state agencies.
- B. Describe your firm's experience working with The University of Alabama (“University”).
  - o The University desires to have input in the procurement of consultants once the top ranked firm is selected.
- C. The University encourages the use of certified minority-owned businesses and certified women-owned businesses in its construction program. Describe your firm's approach in soliciting certified minority-owned or women-owned firms and consultants.

**TWO: RESPONDENT'S PERFORMANCE ON PAST REPRESENTATIVE PROJECTS**

(Score 1 – 5)

- A. Identify and describe the proposed team's past experience providing A/E services that are **identical or similar** to this project within the last ten (10) years. List the projects in order of priority, with the most relevant project listed first.
- B. Provide references (for each project listed above, identify the following):
  - o The Owner's name and their representative who served as the day-to-day liaison during the design and construction phases of the project, including current contact information.  
*The Owner may contact these references during this qualification process.*
- C. Has your firm/organization within the past seven (7) years ever been terminated from a design project? If yes, please give pertinent details.

**THREE: LITIGATION AND CLAIMS** (Score 1 – 5)

- A. Does your firm/organization or any of its officers currently have any judgments, claims, and arbitration or mediation proceedings pending or outstanding? If yes, please give pertinent details and outcome(s).
- B. Has your firm/organization within the past seven (7) years filed any lawsuits or requested arbitration or mediation proceedings in regard to any of your construction projects? If yes, please give pertinent details and outcome(s).



**FOUR: RESPONDENT'S ABILITY TO MEET INSURANCE REQUIREMENTS** (Score 1 - 5)

- A. Does your firm/organization have the ability to meet all of the University's insurance requirements? (see attached)
- B. What is your process for managing any claims of the contractors during the project?

**FIVE: PROJECT SPECIFIC CRITERIA** (Score 1 - 5)

- A. What is your experience with elevator retrofits / upgrades and coordination?
- B. Discuss your experience and standard of care with renovations projects where occupancy must be sustained throughout multiple phases of construction.
- C. Discuss your experience with restroom renovations, to include ADA accessibility, multi-phase construction and temporary life safety provisions.

Oral Interview Criteria/Focus

**Gorgas Library Core Support**

UA Project No. 013-18-1737

Date: October 4, 2018

1. Welcome/Introduction (*time allotted = 5 minutes*)
  - a. Design Team
    - i. Brief Introduction of your firm and the person or team who is ultimately responsible for project success.
  
2. Renovation Expertise and Design Opportunities/Feedback (*time allotted = 30 minutes*)
  - a. Please review the project programming information for Phase 0 and provide feedback relative to design and scheduling of the elevator and restroom scope.
  - b. Discuss your experience and standard of care with renovations projects where occupancy must be sustained throughout multiple phases of construction.
    - i. What is your firm's methodology and level of care as it pertains to site supervision with general contractors?
  - c. Elaborate on your firm's experience with the coordination of major building systems (i.e. mechanical, electrical, plumbing and elevators).
    - i. Discuss where you have had to design or consider staged/phased construction for future tie-in or connectivity.
  - d. We anticipate a Summer 2019 construction start date for the elevator upgrade and restrooms work. The work potentially could extend throughout the 2019-2020 academic year for restroom stacking. The UA plans on an early elevator procurement package.
    - i. Discuss your level of understanding and experience with elevator upgrades and procurement.
    - ii. Discuss designing with phased construction activities as part of project execution.
  
3. Questions & Answers (*time allotted = 5 minutes*)

THE UNIVERSITY OF ALABAMA SYSTEM  
PROJECT PLANNING REPORT  
DATE: November 8 - 9, 2018

INITIAL REPORT  
 INTERIM REPORT  
 FINAL REPORT  
 REPORT NO.

TO: OFFICE OF THE CHANCELLOR  
BOARD OF TRUSTEES OF THE UNIVERSITY OF ALABAMA

FROM: OFFICE OF THE PRESIDENT  
THE UNIVERSITY OF ALABAMA

1. PROJECT: Gorgas Library Core Support

2. LOCATION: 711 Capstone Drive

3. ARCHITECT/ENGINEER: Requesting in this submittal

4. PROJECT STATUS:

A. SCHEMATIC DESIGN	DATE INITIATED	September-18
	% COMPLETE	100%
	* DATE COMPLETED	November-18
B. PRELIMINARY DESIGN:	DATE INITIATED (Projected)	November-18
	% COMPLETE	0%
	* DATE COMPLETED (Projected)	December-18
C. CONSTRUCTION DOCUMENTS:	DATE INITIATED (Projected)	December-18
	% COMPLETE	0%
	* DATE COMPLETED (Projected)	February-19
D. SCHEDULED BID DATE:		April-19

5. CURRENT PROJECT BUDGET:	CURRENT	REVISED
A. CONSTRUCTION	\$ 5,650,000	\$ 4,181,000
B. CONSTRUCTION - ELEVATOR PACKAGE	\$ -	\$ 1,469,000
C. SECURITY/ACCESS CONTROL	\$ 50,000	\$ 50,000
D. TELECOMMUNICATION/DATA	\$ 50,000	\$ 50,000
E. CONTINGENCY* (10%)	\$ 565,000	\$ 565,000
F. UA PROJECT MANAGEMENT FEE** (3%)	\$ 186,450	\$ 186,450
G. ARCHITECT/ENGINEER FEE*** (~7.88%)	\$ 444,938	\$ 444,938
H. EXPENSES (GEOTECH, CONSTRUCTION MATERIALS TESTING AND SPECIAL INSPECTIONS)	\$ 30,000	\$ 30,000
I. OTHER FEES AND SERVICES (TESTING, ADVERTISING, PRINTING)	\$ 23,612	\$ 23,612
<b>J. TOTAL PROJECT COST</b>	<b>\$ 7,000,000</b>	<b>\$ 7,000,000</b>

\*Contingency is based on 10% of the total costs of construction.

\*\*UA Project Management Fee is based on 3% of the total costs of construction and contingency.

\*\*\*Architect/Engineer Fee is based on 6.3% of the total costs of construction plus a 25% renovation factor.

6. FUNDING/RESOURCES: University Plant funds - \$7,000,000

7. REMARKS \_\_\_\_\_

\* FINAL AGENCY APPROVAL

SUBMITTED BY: *Tin Leopard*

# LOCATION MAP

